



CAYMAN ISLANDS AMATEUR SWIMMING ASSOCIATION
MINUTES OF A BOARD MEETING
Scotiabank Board Room
8 February 2017

PRESENT:

Officers:

Michael Lockwood

Ian Lambert

Adrien Royston

Chilian Wong-Ellison (Acting Secretary)

Directors:

CJ Moore

Jacky Rowland

Gillian Evans-Belfonte

Kim Eckart

Ex-officio:

Bailey Weathers - Technical Director

Jeffrey Wight – CBAC Representative (left at 21.55)

Kathy Jackson – SSC Representative (left at 21.55)

Dean Wragg – SMS Representative (left at 21.55)

Apologies were received from Frank Flowers and Anup Itwar.

CALL TO ORDER

Michael Lockwood called the meeting to order.

It was noted that a quorum of the board of directors (the “**Board**”) of the Cayman Islands Amateur Swimming Association (“**CIASA**”) was present in person.

ACCEPTANCE OF MINUTES

The minutes of the meeting dated 11 January 2017 were presented for approval. Following discussion, on a motion duly moved, and seconded, it was unanimously resolved to approve the 11 January 2017 minutes as presented.

MATTERS ARISING

There were no matters arising.

PRESIDENT'S REPORT

Michael tabled copy of his report, a copy of which is attached to the minutes. The CIASA AGM will be on Tuesday 14 March, 2017. Venue is yet to be confirmed.

Discussion arose with regards to CIASA doing community service events, such as beach clean-up and the like. Going forward, the item of Community Work/Affairs could be added to the board meeting agenda.

Sub-Committee Report - Flowers Sea Swim

Michael updated the board meeting on the lunch meetings that he has had with the Flowers Group with regards to the June events.

Ian informed the Board that Mr. Flowers will be providing two nine seat vans and that Mr. Flowers would like CIASA to start enquiring on whether there are any swim parents who can drive the vans for the duration of the stay of the guests. Dates would be from Wednesday June 7, 2017 to Monday June 12, 2017.

With regards to the Church of God dormitory use: CJ updated the meeting to say that the church board still had to meet and the council still needed a decision on this matter.

Sub-Committee Report - Open Water

Gillian tabled a copy of her report, a copy of which is attached to the minutes.

Gillian wanted to brainstorm on how to get more volunteer commitment for the open water swims and whether it would be an idea to ask each club to have a number of set of volunteers for each swim.

Volunteer issue is still a concern.

Discussion ensued around the 800m swims; if we don't need a boat for insurance purposes, we can just use jet skis.

CJ has set up the moorings in place to mark the course for a 800m swim (four loops). Currently there are six buoys on the moorings set up with stainless steel chain, with markings on the buoys; we will need to put more permanent marking on the buoys.

Cayman Brac swim is scheduled for April 22, 2017. All clubs will be away at a meet that weekend. Discussion surrounded the possibility of requesting a change to the date of the swim.

Massive OW Relay all set for March 25.

TECHNICAL DIRECTOR'S REPORT

Bailey tabled a copy of his report, a copy of which is attached to the minutes.

Pat McCallum and Colleen Williams have been accepted to the officials training to Dominican Republic for the Open Water Technical Officials Clinic. The agreed contribution to their costs will be CI\$500.

Colleen Williams and Michelle Bailey have applied to officiate at CARIFTA Championships 2017 in the Bahamas in April 2017.

There is a possibility that Adam Roberts will be picked to officiate at the 2017 World Long Course Championships in Budapest, Hungary in July 2017.

There is interest from officials to go to the Youth Commonwealth Games in the Bahamas in mid-July, 2017.

The National Development Team will be having a camp in May 2017, in the same format as last year's camp. Coach Neil Studd has agreed to come back. Dates still need to be finalised. Aall Foundation is helping with this camp. Thank you to Aall Foundation for their support.

Bailey confirmed that for 2017 Long Course World Championships, there will be funding for 3 or 4 swimmers to go.

The topic of National Development and Junior Team meet in summer is still in discussion. Discussion is ongoing with regards to the Atlanta and Clearwater meets in July. Query has been raised with regards to funding coaches' travel if one is sent from each club.

Cayman Islands National Swimming Championships 2017: Michelle Bailey will be the meet referee and has requested the names of the meet directors for each of the four days of the Nationals.

Discussion continued around swimmers getting injured in school and other sporting events. It is a challenge for the students who are in training for something and then over-use their muscles and bodies for other sporting events. It was agreed that this matter is the responsibility of the swimmers and their parents; Bailey and Michael reiterated that a precautionary approach would be prudent. Coach backup could be provided if needed.

Coaches Meeting: Alyssa Moberg, the synchronised swimming coach has been attending the meetings. This meeting usually takes place at Fitness Connection with all swim teachers, synchro, all swim coaches; first week of the month is all coaches meeting and the next two are just head coaches meeting.

Queries arose with regards to the format of the Cayman Islands National Swimming Championships 2017:

Question: Should Thursday and Friday medal ceremonies be done on Saturday and Sunday?

Answer: Medal ceremonies will take place as scheduled as this is the same format used in bigger competitions, like CARIFTA and the medal ceremonies give the swimmers a break if needed.

Representative Team Committee

Kim submitted and shared his RTC report at the Meeting.

Kim discussed the upcoming CARIFTA Championships 2017 and the qualified athletes. One of the members of the RTC sub-committee, Taylor Foster, who is a former swimmer, confirmed to the sub-committee that CARIFTA is a great proud swimmer moment. The RTC recommendation is to send as many swimmers as possible for this special event.

Preliminary Team Selection at present are 22 qualified swimmers with two times and 7 with one qualifying time. We could end up with 28/29 swimmers.

RTC has recommended that if a swimmer is travelling from off island then CIASA will give the money equivalent to the airfare from Cayman to the destination in question.

RTC has recommended Coach David and Coach Caleb be the co-head coaches. The coaches will be working together towards a coherent training schedule, with the help of Bailey as Technical Director.

There have been no applications thus far for the position of Assistant Team Manager. Bailey Weathers will be going as Team Manager and assistant coach.

Both CBAC and SSC have team meets right after CARIFTA Championships 2017 and both Caleb and David have asked that, instead of flying back to Cayman, the coaches would fly to Tampa to meet with their respective teams for the club meets. RTC recommends that we offer the two coaches the cash value of the ticket and they would pay the remainder of the ticket. It was agreed that the coaches would book their flights to CARIFTA Championships 2017.

CJ had some suggestions:

1. Suggestion to RTC for CARIFTA Championships 2017: Seek the assistance of parents on the ground
2. Request to be made that the rooms are in the same corridor or same floor of the hotel

3. If a swimmer has to go back to hotel, Team Manager should be able to go back to the hotel.

Pre-CARIFTA Fellowship Dinner: Dinner (at Michael's house) on Saturday April 8, 2017

RTC has confirmation that the suit allowance for CARIFTA Championships 2017 is CI\$180 for boys and CI\$230 for girls.

Coaches have asked if short course yards (SCY) can be used for Island Games qualifying.

Following discussion on a motion duly moved, and seconded, it was unanimously resolved to accept short course yards (SCY) qualifying times for Island Games 2017, inclusive for all swimmers. Documents will have to be updated, posted and circulated to parents and coaches.

Further discussion surrounded the CARIFTA Championships 2017 team ideas of giving back to the community; for example, the Special Olympics swim meet where the CARIFTA kids can help out. Michael to email Penny on this subject.

Other ideas include clean up initiative on Earth Day April 22, 2017 and on any other day.

TREASURER'S REPORT

No report. Waiting for audited financial statements.

CLUB REPORTS

Camana Bay Aquatic Club

Jeff tabled a copy of CBAC's report, a copy of which is attached to the minutes.

Dates to note: Sunday March 19th: Shamrock Splash.

The work on the pool deck will be paused for the Nationals and the pool deck will be usable.

Swim school is going well and CBAC Swim School is at full capacity except Levels 1 and 2.

Masters programme is also going well.

SSC Swim Club

Kathy discussed SSC's report and noted that a copy would be provided following the meeting for the minutes.

SSC team will be attending the Cayman Islands National Swimming Championships 2017. There was a good turnout for the CIASA 5K – 10 swimmers. SSC has accepted five new members and some from the government programme.

SSC have five membership fees where the membership fees are paid by donation, not inclusive of coach fees.

Kathy confirmed that a conditional offer has been made to a coach and accepted. Coach is from the UK.

One US applicant applied because he wanted the opportunity to work with David.

Bailey, Sue and Alyssa have been helping out with coaching.

SSC social has been planned for March (movie at the pool).

Masters programme had a surge leading to triathlon.

Thank you to Booster Club and Bailey for the Gala night.

Seven Mile Swimmers

Dean tabled a copy of SMS' report, a copy of which is attached to the minutes.

Dean confirmed that he found the use of meet mobile a great tool for on island meets.

COMMITTEE REPORTS

Masters

There was nothing to report.

Fund Development

CJ handed his report and talked of the fund development initiatives, as outlined in his report.

CJ has been actively seeking sponsorship and reiterated the importance that sponsors needed to know what they are getting out of being sponsors.

It was agreed to get some quotes from PR agencies on the costs of running CIASA social media for the year?

Adrien will send CIASA budget to CJ.

Facilities/50m pool

CJ to update on this matter: CJ confirmed that he had a great meeting with government and handed the board meeting his report where the 50m pool was discussed. The meeting was left with positive vibes. CJ's report covers the meeting of the 50m pool, and is attached to the minutes.

The proposal, is that with a budget of CI\$1.5M, this pool can be built. Government has confirmed that if we can find 50% of the budgeted amount, then government will match. Once CIASA finds the first CI\$200K then government will match the amount and the project can get started. This would entail then raising CI\$700K. in increments.

CIASA will need a proposal with the following:

Proposal: The different phases of the pool building and cost of the breakdown. These figures can be obtained from Waterworks, the company who built the pools at Vela and San Sebastian. Expected turnaround time is to have a proposal within a month.

Who will manage the pool? CIASA and government? Who will manage the project? It has been suggested that government will take on project management process of the building of the project/pool and discussion ensued around approaching YMCA to manage the facility.

Booster Group

Jacky tabled her report, a copy of which is attached to the minutes.

CI\$6500 was made at the Gala. It was a huge success. The venue was a big hit and it was a fun evening. The gala fared well as an evening do. Discussion ensued around changing the date of the Gala to September or October of each year.

Update from Joan Link with CIASA Golf Day on 24 February, 2017. Currently we have up to 18 teams with possibly 2 more to be registered. CIASA gets charged for 20 teams. Discussion ensued around the Hole in One prize and the possibility of CJ donating a boat to the cause for next year's Golf Day.

Jacky confirmed that the raffle tickets are ready to be picked up; 2000 to 2,500 tickets will be printed off. However, there are more swimmers selling tickets this year so more tickets may be ordered. Raffle draw will take place on March 25 2017 at the Massive Open Water Relay event. Initially each Representative swimmer will received 20 tickets to sell and if named on the CARIFTA Junior Team, a swimmer will receive 30 more tickets to sell.

Overseas swimmers will need to fulfil the same obligation.

Club Development

Ian increased the number of members to AON Insurance and waiting for a final quote. Currently our old policy has been extended to cover until a decision is made on the new policy.

Public Relations

No new updates.

Technical/FINA

No updates. Technical matters were covered in the Technical Director's Report.

MEDICAL

Planning forward, EKG's will be needed for CARIFTA Championships 2017 swimmers. Michael will send a letter to HSA.

CIOC

Nothing to report.

Website

Nothing to report.

CAYMAN BRAC

Brac swim discussed earlier in the Open Water Report.

SPECIAL OLYMPICS

Coach Ryan's stepbrother passed unexpectedly. Condolences will be sent on behalf of the board, to Coach Ryan. Coach Penny is taking the team to St Kitts and Nevis at end of March, 2017.

ANY OTHER BUSINESS

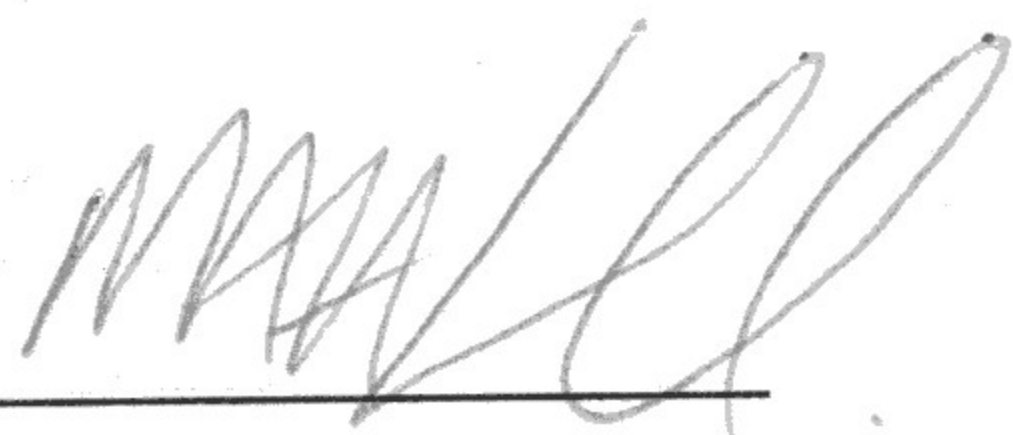
There was no further business.

DATE OF NEXT MEETING

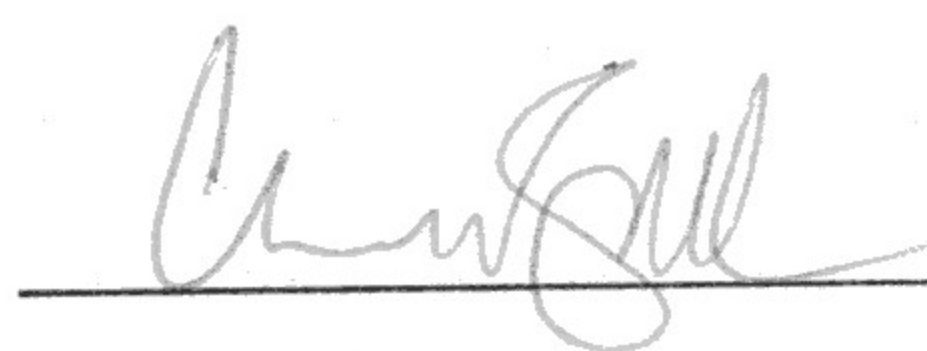
It was noted that the next meeting would be held on Wednesday 8 March, 2017 at Scotiabank confirmed at 18:00.

ADJOURNMENT

The meeting adjourned at 22.09pm.



Michael Lockwood
Chairman of Meeting



Chilian Wong-Ellison
Secretary of Meeting