



## CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

### MINUTES OF A BOARD MEETING

Reiss Room, The Grand Pavilion Commercial Centre

10 February 2021

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#### PRESENT:

##### Officers:

Chilian Wong-Ellison

Stephen Broadbelt

##### IN ATTENDANCE (ex-officio):

Bailey Weathers (zoom)

Adam Butler : CBAC (arrived 7.25pm)

Marz West (arrived 7.18pm )

#### PRESENT:

##### Directors:

Duke Sullivan (left 9.30pm)

Sally Brooker (arrived 6.58pm)

Andrea Higgo

Kathy Jackson

Sandy Hew

##### APOLOGIES:

Frank Flowers

Michael Lockwood

Andrew Mackay

Dean Wragg

Chevala Burke

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#### CALL TO ORDER

Steve called the meeting to order at 6.34pm.

#### ACCEPTANCE OF MINUTES

It was noted that a quorum of the board of directors (the "Board") of the Cayman Islands Aquatic Sports Association ("CIASA") was present in person.

The minutes of the meeting held on 20 January 2021 were discussed. Following discussion, on a motion duly moved, and seconded, it was resolved that the minutes of the meeting held on 20 January 2021 be approved.

#### MATTERS ARISING

Kathy questioned the matter of last meeting with regards to meet mobile being mandated. Steve mentioned that electronic reporting should be best practice and good customer service.

#### PRESIDENT'S REPORT

There were no updates

## **Flowers Sea Swims**

Mr Flowers had sent his apologies.

Duke updated the meeting and confirmed that he Flowers sea swim is going to be a one mile. There won't be a 3K and 10K.

The mile swim will take place on Saturday 19 June 2021.

## **Open Water:**

Duke updated the meeting. The CUC sea swim went well despite the sprint meet taking place in the morning on that Saturday. The Canada Open Water trials is likely to be schedule in November 2021..

Duke confirmed that Butterfield will let us know by month end if they will be continuing with the sponsorship of the sea swim.

## **Aquatic Sports**

A Masters synchro program has started and currently has about 10 participants.

## **Nationals:**

Discussion surrounded the hire of a photographer. Kathy suggested a photographer, Caroline Deegan, who could do the photos for Sunday morning. It was agreed that this would allow for photos of the younger swimmers as well as older swimmers , which would encompass a good range of photos .

Duke and Sandy confirmed that the sign up genius list has gone out for the timekeepers, computer console, first responders, concession. A request is being made to club representatives to ask their members to sign up for timekeeping.

There is a plan to have two short synchro shows during the meet.

The official opening of the meet with a government official will take place on Thursday 18 February 2021 at 5.30pm.

CIASA would like to thank Chris Jackson for the donation of his AV system for use at the meet.

## **Technical / FINA**

It was confirmed by three people signed up for artistic swimming judge clinic: Donna Graham, Mary Ellen Carnahan and Helena Frawley.

## **Medical / Lifeguards / Safety**

Steve confirmed that the Cayman Islands government has purchased an AED machine for the Lions poo. Steve suggested that CIASA buy an AED training unit . It was also confirmed that Dean was checking with Dart with the safety equipment for the Camana Bay Sports Complex pool. Kathy confirmed that she could also check.

Chilian will reach out to SISC and get int touch with Chevala and Delroy with regards to the Brac pool.

## **Special Olympics**

There were no updates.

## **CALENDAR / WEBSITE**

There were no updates.

## **TECHNICAL DIRECTOR'S REPORT**

Bailey tabled his report.

Discussion surrounded the SSC plan to add a beginner group to the team. The meeting discussed and agreed that the swimmers in that group should be able to swim for at least 25 metres. Marz confirmed that currently there are 8 swimmers targeted for that group. The question of safety first was brought up by Steve.

### **CBAC**

Last weekend saw a artistic virtual meet which saw about 50 of the younger athletes take part from Aruba, Jamaica and Cayman. It was confirmed that there will be a virtual meet in the last weekend in February 2021 for older kids. Currently the synchro team is made up of 80 members, which includes 2 boys; currently 8 athletes are doing junior coaching; two of them are being paid.

This coming weekend, there will be STARR testing, which are tests performed to test the athletes' level of standard.

Currently, CBAC are looking to host Spring Splash from 26<sup>th</sup> to 28<sup>th</sup> March. Sandy will speak to Hayley about the meet as Friday 26 March 2021 is the date of the CIASA golf day.

### **SISC**

There were no updates.

### **SSC**

SSC asked if there were updates on the child protection training. Steve confirmed that the Darkness to Light course is available online. D2L.org. Steve will speak to Joel Francis for an update on the athlete protection policy.

Chilian will enquire with the United Church as they are offering an in person Darkness to Light course.

It was suggested that discussed that CIASA share their written policy on the subject of athlete protection to all the clubs. The athlete protection policy could be part of a club development programme and procedures/policy.

Marz queried whether the CIASA member fee is prorated. This will have to be proposed and discussed at the next AGM. Bailey informed that meeting that in the USA, if an athlete joins two months before the end of the season, then the fee covers the athlete for the upcoming season, and not the season which just passed.

Marz asked for an update on TD position: Steve informed the meeting that ther is no material update. The hiring committee is going to speak to the Ministry with regards to the job description to identify what the role is meant to be and so as to have symmetry on this aspect..

### **SMS**

There were no updates.

### **ANY OTHER BUSINESS:**

Facilities Report – Aquatic Centre

Steve tabled his report.

Everything was set up for the caucus meeting but the change in the election date has changed the meeting date.

Steve informed the meeting he plans to send the last three months report on the facilities update to the clubs.

*Clubs left at 8.06pm*

## **TREASURER'S REPORT / CIASA BUDGETING**

There were no updates..

### **SUB-COMMITTEE REPORTS**

#### **RTC**

Andrea tabled her report.

The RTC sub-committee has not met formally since the last meeting. The plan is to meet after the Nationals. RTC Agreement have been sent to RT members.

Training camp: Bailey had a meeting with the coaches and discussed the planning of the two camps.

There is a plan to have two camps: one camp in the Brac from Wednesday 7 to 10 April 2021 with the following : head coaches from each club to go to the camp and 4 swimmers to a room.

Following discussion, on a motion duly moved, and seconded, it was resolved to approve a camp from 7 to 10 April 2021 subject to participant selection and budget approval .

Discussion surrounded the participant selection for the camps and it was agreed that RTC would discuss this topic at their next meeting.

#### **Fund Development**

Sally updated the meeting with regards to new material and letter with regards to fund development and a revised Letter for Request of Sponsorship.

Sally asked whether CIASA has thought of a 'Go Fund Me' The meeting discussed this and thought the treasurer needed to be consulted on this.

The idea of the lanes sponsored by a company at meets was brought up. Sally is to discuss this with the technical committee.

The idea of getting a sponsored meet program and booklet was also discussed for the next Nationals.

Sally confirmed that we have received \$5K from an anonymous donor and \$2K from Faith and Jimi Crooks.

CIASA thanks our donors for their contribution to Cayman aquatics.

Sally will circulate the revised Letter of Request to the Board for review and approval.

#### **Booster**

Sandy tabled her report.

The tshirt press is working and ready for the Nationals. Tshirts will be sold at \$20 and if an extra 'sticker' is put on the back, the shirts will be sold for \$25.

If we sell 170 shirts, we should be able to make C!\$2000.

Golf tournament will take place on Friday 26 March 2021 . Trac has donated to us the hole in 1 prize this year. The idea of the photos of CIASA faces will be posted around the golf course and participants will be able to purchase them.

## **Public Relations/Media**

Kathy updated the meeting.

Coverage has been done on the CUC swim. Kathy confirmed that Seaford is now full time at Compass.

Kathy also confirmed that she has sent an email to parents of overseas swimmers to ask for any updates.

Discussion surrounded printing and papers. It is useful to know that the Compass prints only on Friday and Caymanian Times publish two times.

## **CIOC**

There were no updates.

## **Legal Affairs**

There were no updates.

## **Athlete Protection**

There were no updates.

## **Insurance**

There were no updates.

## **Strategic Plan**

There were no updates.

## **Facilities**

Steve informed the meeting that currently, aquatics sports group are the only sports organisation who are not being able to host an international group.

## **CIOC**

Bailey informed the meeting at the CIOC job opening and if anyone knew of someone who may be interested.

## **ANY OTHER BUSINESS**

There were none.

## **NEXT MEETING**

Next meeting will take place Tuesday 9<sup>th</sup> March 2021.

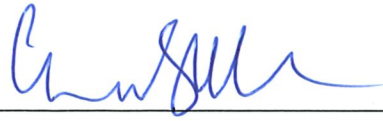
## **ADJOURNMENT**

The meeting ended at 9.38pm



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**Stephen Broadbelt**  
**Chairman of Meeting**



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**Chilian Wong-Ellison**  
**Secretary of Meeting**