



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

Government Administration Building, Elgin Avenue, George Town, Cayman Islands

Tuesday 6 February 2024

PRESENT:

Officers:

Stephen Broadbelt ("Steve")- President
Kathryn Jackson – Vice President
Chilian Wong-Ellison – Secretary
Martin Trott – Apologies

PRESENT:

Directors:

Tanushree Perry – Director
Colleen Williams – Director
Sarah Sellars – Director
Laura Ribbins – Director

Ex-Officio:

Jacky Pellerin – Technical Director
Karen Watson – Stingray (remote)
Andrea Higgo - CBAC
Frank Flowers and Anup Itwar – Flowers Group (remote)
Jeff Wiseman – SwimFree Head Instructor (remote)
Alicia Proud – Federation Coordinator
Chevala Burke – SISC (remote)
Alissa – CBAC Synchro
Duke Sullivan - SMS

Call to Order

Steve took a roll call and called the meeting to order at 6.12pm. Conflicts of interests were noted.

Apologies

Apologies had been received from Martin Trott.

It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Aquatic Sports Association ("**CIASA**") were present.

ACCEPTANCE OF MINUTES

The minutes of the meetings dated 3 January 2024 were presented for approval.

Following discussion, on a motion duly moved, and seconded when the board was in quorum, it was unanimously resolved, to approve the 3 January minutes as presented.

Matters arising

There were none.

President's Report

Steve will be reporting under facilities so he will combine the two reports under one.

Flowers Group

Mr Flowers and Anup updated the board with the planning of the Flowers Mile swim. Registration is open and so far 74 swimmers have signed up. Mr Flowers informed the meeting that Harper Barrowman and Dominic Hilton will be invited as special guests for the swim. It was also announced that some of the children who have taken part in the SwimFree program will be swimming with some of the Olympians. There will be six kids from the SwimFree program participating.

The Flowers group would be happy to support a 5K and a 10k; however discussion surrounded the timing as many swimmers are doing exams this year and some may be away for a swim meet. It was decided to table the subject of 5 and 10K to a later date.

Mr Flowers reiterated that there is a need for Cayman to have more open water officials. There was a suggestion that Mr Rick Walker could carry out some clinics during his trip down to Cayman. There was unanimous agreement that this would be beneficial for Cayman swimming.

Jeff Wiseman gave an update on SwimFree. SwimFree is currently at Red Bay Primary, which is the fifth school. To date, 500 swimmers have gone through the program with 80% success rate. Jeff informed the meeting that he has been very pleased with how the program is progressing.

Artistic Swimming

Alissa updated the meeting. Alissa says she has met up with Martin and Jacky with regards to planning for CARIFTA 2024. Preliminary entries are due. There will be two events at the same time: CARIFTA and another which includes non CARIFTA countries. There will be two sets of results. Esther Croes, the chair of AS Caribbean has been very supportive throughout the process. Alissa informed the meeting that the event has been donated \$10K worth of pooltime. The various fees will be meet fees, federation fees, athlete fees. If a federation does not have an official, there is an official's fee.

Technical Director

Jacky tabled his report and specifically referred to the calendar cycle for this year and the events of the year.

Booster Committee

Sarah tabled her report. She informed the meeting that A la Kebab will be at the Nationals in the evening. Currently we have 12 teams for the golf and we need 18 to make it worthwhile. The raffle draw will be on 28 February. Sarah confirmed that CARIFTA supporter shirts will be on sale at Nationals. The good news is that there are v necks and crew necks.

Technical Committee

Adam had sent an email. The technical committee enquired about the waiving of officials fees if they had a swimmer in the event. Officials should not have to pay any meet fees. There will be an officials clinic taking

place in the next few months.

After discussion, and motion put forward, it was unanimously approved that officials taking part in the meets will not be paying meet fees for their child/family.

On the same topic, after discussion and motion put forward, it was unanimously approved that meet fees for SOCI athletes be waived.

ACTION: Adam to confirm officials training. The Brac is also interested.

Facilities Update

Steve informed the meeting that there was a good coverage for SwimSwam on our future 50m Aquatic Centre. We are happy to confirm that the government has purchased the pool which will be used at the US trials in Indianapolis. The pool is a steel modular and will be assembled here. We will still have some parts coming in from the Myrtha factory in Italy.

There have been different site proposals for the pool and the last site discussed and almost confirmed is crown property/land by Truman Bodden Stadium. YMCA will be involved. In the next few weeks there will be a geo technical meeting. Steve informed the meeting that he is meeting with government in the next week.

Club reports

CBAC

Andrea tabled the report. There were 16 swimmers that took part in the 5K. Jackson Haywood Crouch, a former CBAC swimmer, has joined the CBAC staff as their masters and junior coach.

SMS

Duke informed the meeting that SMS have a new coach starting.

SISC

There is plan to hold the Lions Meet in the Brac the weekend of 3-5 May 2024. However, Chevala did inform the meeting that there are still works being carried out on the pool in the Brac. Chevala informed the meeting that enquiries on the pool could be directed to mark.schofield@gov.ky.

SSC

Karen informed the meeting that Stingray Club has a new board. Simon Gunn and Marz West have stepped down from the board.

Other Matters

Discussion surrounded the Nationals and superbowl Sunday and how the meet will start an hour earlier on the Sunday at 4.30pm to enable the meet to finish earlier to facilitate the watching of the Superbowl game.

CPR course was discussed for the CARIFTA athletes and staff. It was agreed that this training costs would be something covered by the parents but CIASA could facilitate the organizing of a training.

Clubs left at 7.54pm

Treasurer's Report / Budget

There were no updates.

Representative Team Committee

Discussion surrounded the staff for CARIFTA 2024 for SW/OW and Artistic.

Applications had been sent in for the positions for the CARIFTA 2024 SW/OW and it was confirmed that CIASA had received applications from coaches Jo, Dexter, Jennika and Darren.

Discussion surrounded the staff for CARIFTA 2024 and it was agreed that the staff would consist of Head Coach, 3 Assistant Coaches, 1 Team Manager and 1 Physio.

Further discussion took place and it was agreed that the head coaches of the three bigger swim clubs would be successful in their application to go to CARIFTA 2024 for SW/OW.

A motion was put forward to confirm that Jo, Dexter, and Darren would be nominated as the three assistant coaches for CARIFTA SW/OW 2024.

The meeting was informed that as had been voted, Alicia has been appointed Team Manager of CARIFTA SW/OW 2024. There will be a search for a physiotherapist to join the team

Alicia confirmed that Alissa and ARTC were preparing the proposal and recommendation of team and staff to be sent to the Board for review and approval.

Fund Development

There were no updates.

Education and Training

There were no updates.

Any Other Business

Next Meeting

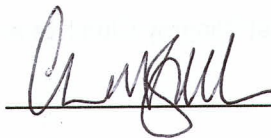
The next meeting will take place the second week in March by Teams.

Adjournment.

The meeting adjourned at 9.05pm



Stephen Broadbelt
Chairman of Meeting



Chilian Wong-Ellison
Secretary of Meeting

Open Water Team Meeting



17 January 2024 / 12:00 PM / Cafe Amazon

Attendees

Colleen Williams, Alicia Proud, Martin Trott, Jacky Pellerin

Agenda

CUC 800M Sea Swim- DEBRIEF

1. Open Water Event planned in December 2023 and held on 13 January 2024 was the CUC 35th annual 800m/ 400m sea swim .

New OW Event

1. *National 5K* at Governors Beach

Notes

Funds raised through these Open Water Events are estimated at \$25k per annum.

Positives

- *CUC and Flowers tents - adequate space and shade with appropriate tables and chairs*
- *CUC Volunteers as Water and Land Marshalls (x20) and setting up the swag bags etc. for after the event*
- *The random prize drawings after - very generous and 2 volunteers won as well*
- *CI Coast Guard on the water on time, with Dr. Vass and a qualified lifeguard on land*
- *Timers and Finish Judges in place to cover for absences*
- *Registration -sufficient clip boards/pens markers etc.*
- *Course Recording - accurate as always Red Sail provision of jet ski and kayaks*
- *Food and Beverage sufficient for number of participants*
- *Perfect water temperature and no water creatures danger (Portuguese Man O War)*
- *16 new radios and additional older radios sufficient for no of volunteers 105 starters and finishers for 800m counter clockwise turn/no DNF/medical attention 10 for the 400m swim all positive*

Concern/Issues

- *No reserved space/ lots of tourists on the beach at time of arrival/ set up.*
- *Not enough CIASA volunteers*
- *Lack of registration forms*
- *Bottle neck at body marking*
- *Turn buoys not holding, so Adrien Royston was the human anchor Danger and risk of head on collisions due to lack of separation of turn markers*
- *New volunteers, welcome but should not have free reign on what role they want to be*
- *Lack of communication at the start/ readiness not great for everything in place*
- *Tie for 1st place/ need for camera recording*
- *Need for laptop for recording registrants and finish placement*
- *Need ankle bracelet recording system similar to Triathlon Additional or Marathon*
- *Jet ski needed (Referee was not on the water)*
- *Swells and water conditions were challenging/ current running S to N*
- *No awareness of potential marine life risk/danger*
- *Black radios need charging and training needed on new radios*
- *Not all volunteers equipped with radios, whistles, and high- vis vests*

Action Items

1. *Laptop required for online entries and on the day registration- go paperless*
2. *New Buoys to be ordered 2m x 2m 4 for use, 2 in reserve.*
3. *CIASA volunteers assigned roles before race day and sent reminders with race course map on the Thursday before, at the latest.*
4. *Print a large map of the race course on board for longevity and repeat use at 800M swims.*
5. *Second map for volunteers to be sent via email and print out shown at the volunteer check in desk.*
6. *Registration cut- off is at 3:45pm, only exceptions if they have already paid online and the race briefing has NOT started. If race briefing has started there are NO exceptions, this is from a safety standpoint and headcount.*
7. *Add registration CUT- OFF to Race Caribbean online entry notes.*
8. *Accepting adults to swim the 400M going forward. (Action point for next BOD meeting)*
9. *Create an info booklet/poster on how to work the green radios.*

10. *Utilise headpieces with the new radios.*
11. *Water marshals need to be positioned correctly for the rectangular shaped course. Centered and surrounding course to provide guidance and assist with any unnecessary traffic in the middle.*
12. *Tape to be put around the tents, to avoid foot traffic and swimmers coming through, purely for officials and volunteers only.*
13. *Permanent anchor markers with GPS marking - required.*
14. *Video/Camera set up for the finish line.*
15. *Additional volunteers always urgently needed for each of the upcoming OW swims scheduled for 2024 to make this a safe event as the Regiment and Coast Guard have each been recruited in 2023 to supplemented the lack of CIASA members and persons coming forward to fill all of the following posts that make the Open Water events safe to host.*
16. *PR and photography*
17. *Course set up and break down*
18. *Time Keepers Count in officials Finish Judges*
19. *Safety Officer*
20. *Referee*
21. *Assistant Referee*
22. *Turn Counters*
23. *Turn Judges*
24. *Registration*
25. *Course Recorder*
26. *Body Markers*
27. *Finish Recorders*
28. *Land/Beach Marshalls*
29. *Water Marshall*
30. *Food, Shirt and Trophy set up and distribution*
31. *Safety recommendations remain as strongly recommended actions: EMS need to be contracted (paid for potentially) with a SLA for each open water event going forward so that there is ability for fast response to any future incident RCIPS need to be contracted with a SLA for each open water event going forward to that there is beach transportation available in case of any potential incidents or accidents that need a fast response on the beach The CI Coast Guard needs to be contracted with a SLA for each open water event going forward to assist with boat traffic and to help ensure safety and fast*

Next OW Events on the current calendar

Upcoming Open Water events include:

- 3 February 2024 CIASA Open Water 5k Nationals
- 20 April CTMH/DH/I 800m/ 400m sea swim
- 27 April CIASA 10k OW trials
- 25 May 2024 Butterfield 21st Annual 800m sea swim
- 15 June 2024 Flowers One Mile sea swim
- June Pan Am OW trials?
- 15 September 2024 Fraser Properties 3rd Annual Open Water Relays
- 13 October 2024
- Foster's 40th Annual 800m/ 400m sea swim
- 12 November 2024 Flower's/Pirate's Week ½ mile Harbour swim
- 17 November 2024 KPMG/ Pirate's Week 1k/ 3k/ 5k Open Water Sea Swim

Please email ciasaevents@gmail.com and ciasa@ciasa.ky if you have any further feedback to add to these meeting notes.