



CAYMAN ISLANDS AMATEUR SWIMMING ASSOCIATION

MINUTES OF A BOARD MEETING

HSM Board Room

11 January 2017

PRESENT:

Officers:

Michael Lockwood

Adrien Royston

Chilian Wong-Ellison (Acting Secretary)

Directors:

CJ Moore

Jacky Rowland

Gillian Evans-Belfonte

Kim Eckart

Ex-officio:

Frank Flowers (left 18.45)

Dara Flowers (left 18.45)

Kathy Jackson – SSC Representative (left 21.23)

Dean Wragg – SMS Representative (left 21.23)

Jeffrey Wight – CBAC Representative (left 21.23)

Anup Itwar - Flowers (left 18.45)

CALL TO ORDER

Michael Lockwood called the meeting to order at 18.06 with a prayer.

It was noted that a quorum of the board of directors (the “**Board**”) of the Cayman Islands Amateur Swimming Association (“**CIASA**”) was present in person.

ACCEPTANCE OF MINUTES

The minutes of the meetings dated 14 December 2016 were presented for approval. Following discussion, on a motion duly moved, and seconded, it was unanimously resolved to approve the 14 December 2016 minutes as presented.

MATTERS ARISING

There were no matters arising that would not be covered in other sections of the meeting.

PRESIDENT'S REPORT

Michael tabled his report, a copy of which is attached to these minutes.

Sub-Committee Report - Flowers Sea Swim

Mr Flowers expressed his concern with this year's upcoming UANA and Flowers swim events. Mr Flowers is keen to make sure that everything runs as smoothly as it can for the events surrounding the UANA swims and Flowers events. These events are predominantly being funded by the Flowers group. He strongly believes that the UANA and Flowers swim events 2017 will be a success, but will require a strong commitment and merger of CIASA and the Flowers Group. Mr Flowers is excited for the 'relationship' to flourish and grow. It was agreed that a weekly meeting would occur between CIASA and the Flowers Group from now till the June events. Michael and Bailey will be attending the weekly meetings on behalf of CIASA. Dara Flowers supported her dad in confirming that a weekly meeting would be fruitful and key to a strong working relationship between CIASA and the Flowers Group.

At present, Mr Flowers confirmed that his group are still negotiating with various companies and hotels to create and make packages available for the visitors and swimmers during the UANA and Flowers events in June. Presently, Mr Flowers is pursuing synergies with the Kimpton and the Westin in particular with hosting the mile swim.

Mr Flowers confirmed that safety is a priority and reaffirmed that we would need to ensure that there would be the right number of medical staff available for the swims.

On behalf of the Board, CJ expressed apologies about Mr Flowers' concern on CIASA's commitment to the UANA and Flowers June events. It was confirmed by CJ and Michael that CIASA is one hundred percent behind Mr Flowers and his group to ensure that the UANA and Flowers June events are successful; and that CIASA is committed to the fullest on this year's swim events. CIASA and Cayman are very happy to be hosting this year's UANA swim events in conjunction with the world famous Flowers swims. CJ wanted to confirm the Board's sentiment that we at CIASA is keen to forge a strong working relationship with the Flowers Group. The Board thanked Mr Flowers and his group for being such a keen advocate, role model, positive voice and strong supporter of Cayman swimming.

Further discussion continued around the public holiday date in June. Mr Flowers confirmed that the swim events and dates have been set and will not be changed.

Lastly, Mr Flowers expressed his excitement on Cayman hosting this year's swim events and that we are aiming to make this year's events world-class.

Mr Flowers suggested a meeting or skype meeting with UANA to go through logistics of this year's UANA's events. This event has not been run in a few years so it would be a good idea to iron out the finer details with UANA's expectations. Mr Flowers is to discuss this in the weekly meeting with Michael and Bailey.

It is important to note that UANA consists of 42 countries and is also run by volunteers.

Swim Schedule of June events:

Friday June 9, 2017 am: 5K relay (Seniors) and 2.5K relay (Masters and Juniors 14 and under)

Saturday June 10, 2017 pm: Flowers One Mile Swim

Sunday June 11, 2017 am: 5K (Senior) and 2.5K (Masters and Juniors 14 and under)

Monday June 12, 2017: 10K (Seniors) and 5K (Masters and Juniors 14 and under)

Sub-Committee Report - Open Water

Gillian tabled her report and spoke of the Care Swim and CIASA 5K.

CIASA 5K will be on Saturday February 4, 2017 and will be a Carifta qualifier. The 5K will consist of four loops. Care 200m and 400m swims will take place right after the 5K. Discussion continued with regards to the timing of

the swims and it was agreed to have the 5K to start at 2pm and the 200m to start at 3.20pm and the 400m to start at 3.30pm

It was decided that the CIASA website will be updated to show the dates for the 2017 Open Water Swim dates. Gillian is still looking into the permanent mooring with CJ; the request forms will need to be executed and sent to government for approval.

TECHNICAL DIRECTOR'S REPORT

Bailey tabled his report, a copy of which is attached to these minutes.

Bailey confirmed that he was planning to add more seats to the reservation for Carifta 2017. Bailey went on to confirm that there will have to be someone in the group to meet the boarding school swimmers, who will arrive separately in the Bahamas.

Bailey informed the meeting that the parent college meeting, which took place two days earlier on January 10, had gone very well. Bailey informed the meeting that Kevin Morales had approached him and talked of the possibility of Hurley's Media hosting a similar presentation on college selection, covering not only swimming but other sports as well. The board is receptive to this idea.

Bailey also informed the meeting that the CIOC (Cayman Island Olympic committee) has brought in a consulting company, the Michael Johnson Group, for talent identification and to conduct program evaluations for all Olympic sports.

Discussion moved on to the CIASA National Championships Summons 2017 with regards to the explanation of time trials and exhibition swims. Bailey emphasised that the addition of the time trials and exhibitions swims in the summons does not change the selection process.

Definition of time trial and exhibition swim is as follows: Time trial is a standalone event where one pays an entry fee and could involve just one person in the water. An exhibition swim occurs when a swimmer is put in a free lane of an existing event with your age group and gender.

Following discussion on a motion duly moved, and seconded, it was unanimously resolved that the Summons for the CIASA National Championships 2017 be approved.

Representative Team Committee

Kim talked about the last RTC meeting and talked about his report. A summary of his verbal report is as follows:

Carifta 2017: The information received from the coaches so far is: 17 swimmers with two qualifying times, 10 swimmers have one time or open water. The names have been sent to Bailey Weathers and these names will be put to the side until Nationals. Email will be sent out in the next week to receive applications for Team Manager or Assistant Team Manager with an application deadline of January 31st. Clubs were asked at the meeting to put forward names of coaches.

Island Games are taking place in Gotland, Sweden at the end of June 2017. No Summons has been received as yet. RTC is anticipating taking 6 or 8 swimmers and the limit is 2 swimmers per event. CIOC will fund Cayman swimmers who are Cayman status holders who will go further to do other international events. It is important to note that the government grant is CI\$50,000 to the entire Cayman Island Games team.

2017 Youth Commonwealth Games is taking place in mid-July in Bahamas. Cayman has been given two male slots and one female slot (Cayman status holders only). The committee has asked the Board to consider and approve to change the qualifying period from 1 April 2016 to 1 March 2016. Following discussion on a motion duly moved, and seconded, it was unanimously resolved that the qualifying period for the 2017 Youth Commonwealth Games in Bahamas be changed from 1 April 2016 to 1 March 2016. (A copy of the selection criteria and qualifying times are enclosed with these minutes)

2017 World Long Course Championship is in Budapest, Hungary (Cayman status holders only). This meet is in August 2017. The times recommended are the 16th place plus 8% of times. Following discussion on a motion duly moved, and seconded, it was unanimously resolved to approve the qualifying criteria. (A copy of the selection criteria and qualifying times are enclosed with these minutes)

2017 Junior World Long Course Worlds in Indianapolis, USA. This meet is from the 23rd to 28th August, 2017 so it may not be the best time for the swimmers to attend a high level meet. The times recommended are 16th place plus 7% of times. There is discussion on whether Cayman will be attending this meet.

2018 Commonwealth Games in Gold Coast, Australia. The qualifying standards are based on 2014 results and times recommended are 12th place and 7% of times. The times are slower than 2014. RTC would like to see 5 or 6 swimmers attend these games. It is important to note that CIOC will pick the swimmers.

Masters World Championships is taking place in Hungary this year.

CLUB REPORTS

Camana Bay Aquatic Club

Jeff tabled CBAC's report, a copy of which is attached to the minutes.

Jeff is keen to work with the Technical Committee to ensure that more non-CBAC volunteers, including the referees understand the timing system used at the Camana Bay Aquatic pool. There is an urgent need for training.

Stingray Swim Club

Kathy tabled SSC's report, a copy of which is attached to the minutes.

Kathy informed that meeting that many application forms for coach vacancy and that SSC are currently conducting interviews. Bailey will also let Mr Joel Francis know of the imminent hire at Stingray and enquire as to what paperwork is required under the new Child Abuse Reporting Policy.

Seven Mile Swimmers

Dean tabled SMS' email report.

Dean informed that meeting that SMS conducted a team building activity with Lara Butler and Geoffrey Butler and that it was a great success.

Dean enquired whether it would be possible to have lower swim meet fees for the younger swimmers, especially if they are only swimming one session of a three day swim meet, for example. His observation was that the swim meet fees seemed to have increased lately.

TREASURER'S REPORT

Adrien tabled his report, a copy of which is attached to these minutes.

There has not been much change. The Dart cheque is in the books.

Adrien gave a brief update on how the refunding of the Carifta booklet sponsors was going: McAlpine donation will go to the golf tournament. Zolfo Cooper money could be aimed towards the National Development Group and we would write a letter to Zolfo Cooper to let them know.

Adrien informed the meeting that CIASA are due pay FINA fees, UANA fees and CCAN fees.

The financial statements will sent to be audited in the next few weeks.

Masters

Nothing to report.

Fund Development

CJ tabled his report, a copy of which is attached to the minutes.

CJ informed the meeting that he has been in correspondence with Flow. CJ pointed out that it would be useful to have clarity in what CIASA can offer the sponsors.

CJ had a query on swimmers and advertisements. Bailey clarified that if a swimmer is not named, then it would be fine.

CJ played the video which his committee have been putting together. Feedback was given on a few items but the general feeling was that it was and is very well done. Great job CJ and Fund Development sub-committee.

Facilities/50m pool

Nothing to report.

Booster Group

Jacky tabled her report, a copy of which is attached to the minutes.

Jacky confirmed that she would like RTC's backing of gala tickets.

Booster committee has been in discussion and are in agreement that the gala should take place in September of every year.

Jacky confirmed that we are offering tickets to our sponsors.

Raffle will be drawn on the day of the Open Water Relay.

Jacky confirmed that the Booster committee has been working hard to make a gala a success.

Club Development

Ian is to make a recommendation on the policies CIASA has received from AON Insurance.

Technical/FINA

Jacky to update on meeting of technical committee.

No updates

Public Relations

Nothing to report

Medical

Nothing to report.

CIOC

Nothing to report

Website

Nothing to report. Calendar to be put on the website.

CAYMAN BRAC

The pool is supposed to break ground this month.

SPECIAL OLYMPICS

An award will be given this year at the Gala Awards.

ANY OTHER BUSINESS

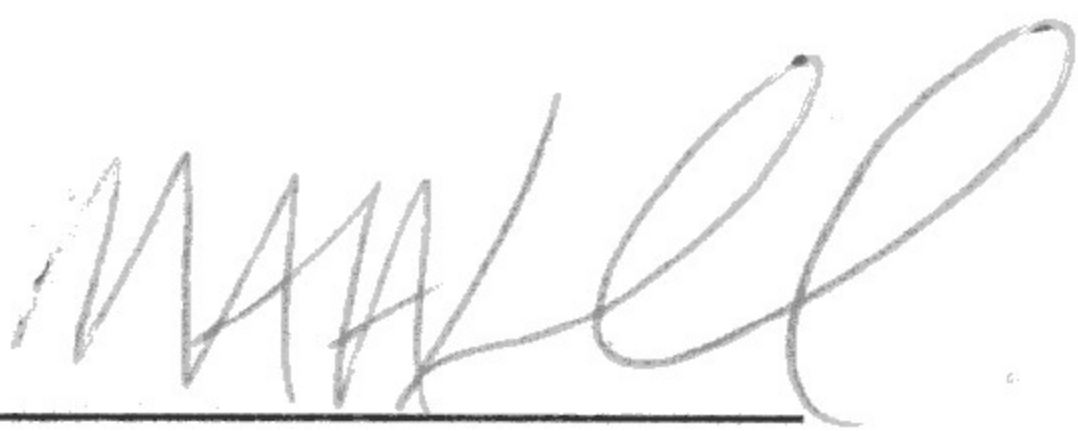
CJ spoke of the dormitory at the Church of God and its availability in June 2017 as a choice accommodation to visiting teams. At present, the church board still has pending issues to resolve with the fire department and CJ informed the meeting that it is unlikely that the dormitory accommodation would be available in the near future.

DATE OF NEXT MEETING

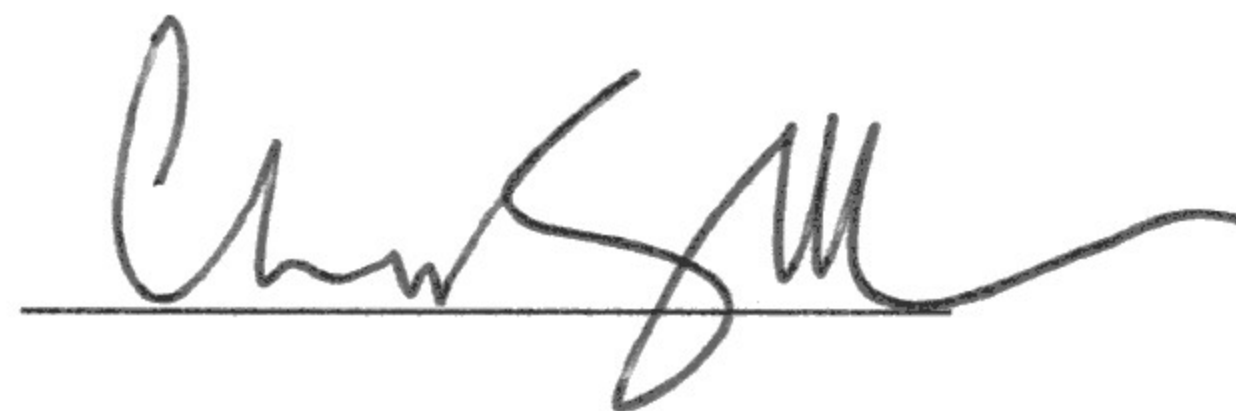
It was noted that the next meeting would be held on Wednesday 8 February, 2017.

ADJOURNMENT

The meeting adjourned at 21.47.



Michael Lockwood
Chairman of Meeting



Chilian Wong-Ellison
Acting Secretary of Meeting