



**CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION**

**MINUTES OF A BOARD MEETING**

**Global Captive Management Board Room**

**10 January 2018**

**PRESENT:**

**Officers:**

Michael Lockwood  
Chilian Wong-Ellison  
Ian Lambert (arrived 7.03pm)  
Andrew Mackay

**Directors:**

Duke Sullivan  
CJ Moore  
Jacky Rowland  
Michelle Bailey (arrived 6.17pm)

**IN ATTENDANCE:**

**Ex-officio:**

Bailey Weathers - Technical Director  
David Pursley – (arrived 6.24pm)  
Dean Wragg – SMS representative

**Apologies** were received from Dominic Ross, Stephen Broadbelt, Alissa Moberg and Frank Flowers.

**CALL TO ORDER**

Michael Lockwood called the meeting to order at 6.16pm. It was noted that a quorum of the board of directors (the "Board") of the Cayman Islands Amateur Swimming Association ("CIASA") was present in person.

**ACCEPTANCE OF MINUTES**

The minutes of the meeting held on 12 December 2017 were tabled at the meeting. Following discussion, on a motion duly moved, and seconded, it was unanimously resolved that the minutes of the meeting held on 12 December 2017, would be approved subject to making the discussed changes.

**MATTERS ARISING**

It was discussed that the 12 December 2017 minutes will include the partnership of Stingray Swim Club and Lions Club with regards to the annual Lion's Club swim meet.

#### **PRESIDENT'S REPORT:**

Michael tabled his report.

Michael confirmed that there is no change to the CIOC Board following the CIOC AGM, which took place in December 2017. The CIOC offices will be moving to new premises at the Cayman business park, across the road from Farmer's market.

Michael informed the meeting that the CARIFTA Congress minutes from 2017 would be discussed and approved at the CARIFTA Congress 2018

Discussion surrounded the CIASA fiscal year, which, according to the restated Memorandum and Articles, will now effectively be from September 1<sup>st</sup> to August 31 of every year.

Following discussion, it was unanimously agreed and resolved that the 2018 CIASA fiscal year be changed to a 8 month period from Jan 1, 2018 to August 31, 2018.

Following this, it was agreed that the Board would be seeking legal opinion with regards to the 2018 AGM and whether the March AGM would still take place.

#### **SUB-COMMITTEE REPORTS:**

The Board was informed that the Flowers sub-committee meeting for today was postponed. It was agreed that the sub-committee weekly meetings are an integral part of the planning for the Flowers and UANA Open water events.

#### **Open Water:**

Duke updated the meeting with a verbal report.

Duke informed the meeting that Care Pharmacy have pulled out of the Open Water 200m and 400m sea swims.

Duke and CJ updated the meeting about the Duathlon, which they are planning to run with the Athletics Association: CJ informed the meeting that he met with Derek from 345 Club and that there is Interest to run the duathlon. Moore Marine, as confirmed by CJ, is interested in sponsoring the event. It was agreed that the sponsor would cover the cost for caps and shirts and that discussion will need to take place to iron out the details of the event, in conjunction with the running clubs who are interested in partnering for this event.

At present, duathlon dates would be either March 10, 2018 or March 17, 2018. Preferred date is March 10. Name: of the event is yet to be decided; CJ and Duke to finalise.

Duke confirmed that he will be looking to cut costs with sourcing the t-shirts for the open water events.

Duke and Michael are to confirm with Subway with regards to sponsorship.

#### **Masters:**

The CIASA 2018 Gala Masters award was discussed and Bailey informed the meeting he would discuss this subject with the coaches.

#### **Aquatic Sports:**

Alissa updated the meeting in an email.

Bailey tabled Alissa's email and updated the board. Bailey confirmed that there is a parent from the synchro team who will be joining the Booster Club.

The synchro team would like to send a small CARIFTA team.

Discussion ensued around the synchro athlete's participation in the fundraising activities and events. It was confirmed that the parents and swimmers are keen to participate.

Bailey confirmed that Alissa mentioned there may be 5 or 6 swimmers who would make the CARIFTA team.

Discussion continued around the subject of annual registration fee of \$100 for clubs and swim schools registered under CIASA. Further discussion took place with regards to CIASA umbrella insurance and that last year, CIASA covered the full insurance costs.

Extensive discussion took place and following this discussion, it was agreed that this would be further discussed.

Discussion surrounded the new coach, Andrea, who has recently joined SMS. She has a water polo background and is looking to starting a water polo program.

#### **Fund Development:**

Fund Development was discussed further in the meeting.

#### **Nationals:**

Duke informed the meeting of his sub-committee; Katie Lambert, Elsy Adapa, Eva Moore, Sandy Hew and Elaine Whitefield. The sub-committee are due to meet this coming week.

Duke is planning to email Stingray regarding equipment and borrowing equipment for the Nationals.

#### **Technical:**

Michael informed the meeting that Adam and Amanda Roberts are going to officiate at UANA Pool Championships in Coral Springs, Florida taking place 19 January 2018 to 21 January 2018.

Kirsty-Ann has emailed officials to ask if there is any interest to officiating at CARIFTA 2018. So far, there has been no interest.

Discussion continued around the plan to purchase new bells and counters. Bailey is looking into this and will discuss with the clubs.

The meeting continued with the topic of the ban of technical suits for 10 and under swimmers. The technical committee are still in the process of finalising the details of the ban. Michelle informed the meeting that it is likely that the ban will consist of a sample list of banned technical suits, with an addendum that the swimmers would have to get approval from the coach and referee of the meet.

Finally, the technical committee has concluded that the requirement for a minimum number of officials on deck for a swim meet will not be changed.

#### **Medical/Lifeguards/Safety:**

It was noted that there were no new updates to be discussed.

#### **CAYMAN BRAC:**

The 25-metre pool is due for a February 2018 opening.

#### **SPECIAL OLYMPICS:**



Special Olympic Beach Games will take place in March 2018. Michael reminded the meeting that the Representative Team swimmers will be helping with this event. Details of the event are being finalised by Penny McDowall and further details will be sent out soon.

### **CALENDAR/WEBSITE:**

It was noted that there were no new updates to be discussed.

### **TECHNICAL DIRECTOR'S REPORT:**

Bailey tabled his report.

KPMG is our sponsor for the banquet.

Discussion surrounded the speaker at the banquet and the Board unanimously agreed that Andrew Mackay be the special guest speaker at the banquet.

Bailey informed the meeting that he has already instigated research and discussion with the travel agent with regards to looking into flights to Jamaica for CARIFTA 2018. There is concern that Easter travel to Jamaica is busy and that flights would have to be booked as soon as possible.

### **CLUB REPORTS**

#### **Camana Bay Aquatic Club**

Michael tabled the CBAC report as below:

News and Updates: Coach Alissa Moberg started work on December 18th and will serve as a full time assistant coach, integrating in to all existing programs as well as overseeing Caymanite Synchro, now a CBAC program. A meeting of the full CBAC membership will be held in January, date TBD, to discuss the club and its future strategic direction. We anticipate that Coach Kirk will remain with us through the end of March 2018

Swimmers will attend the Pete Ribbins Memorial and the UANA Championships in January. CBAC's next hosted meet will be the Shamrock Splash 10 and Under Meet – April 14<sup>th</sup>. An all levels travel meet in June has been identified and tentatively scheduled for the membership.

#### **Seven Mile Swimmers**

Dean updated the meeting with a verbal report.

Dean informed the meeting that Red Sail Sports donated a pacing clock to the Lions Pool. This clock also has a water polo timing device.

#### **Stingray Swim Club**

Michael tabled Stingray's report as below: 1. SWIM MEETS/OPEN WATER - Coconut Cup: swimmers from all levels of the club travelled across town to the Camana Bay Sports Complex and had a good turnout. For the club's older swimmers this was their season end taper meet, as it has been for the last couple of years, and again this year many potential Development/Junior squad swimmers swam qualifying times for these CIASA squads. - Sunrise Holiday Championships: a small number of senior swimmers – who are considering college and swimming college in the US travelled to a SCY meet. It was a small meet, but featured 50s and was prelims and finals giving all our swimmers the opportunity to complete. We will consider this, or a similar meet again in December 2018.

2. REDS AND GREENS CHRISTMAS SOCIAL: this is a Stingray tradition which all swimmers, friends and family look forward to. The swimmers compete in a number of fun individual and team events, including the favourite santa's sleigh where senior swimmers pull younger swimmers on kickboards.

3. TRAINING - Age Group: We trained over Christmas with only Christmas Eve, Christmas Day and Boxing Day taken off. A big thank you to CBAC's Coach Caleb who hosted our Senior swimmers for a couple of sessions when both Coach Neil and Coach David were off island over the Christmas.

4. CALENDAR - FNL and EY Sprint Meet: 5-6 January. A SSC tradition that gets swimmers back on the blocks after the holidays are over – FNL was a full officiated meet while the EY Sprint did not have sufficient officials on deck and as such – although run professionally by Ref Adam Roberts and officiated but his skeleton team – the times are not official for this meet. - Consolidated Water: 19-21 January - UANA: 19-21 January. We are proud that the following SSC swimmers qualified for, and are representing Cayman at, UANA” Jake Bailey, Samantha Bailey, Raya Embury-Brown, Corey Frederick-Westerborg, Sarah Jackson, Alison Jackson, Ella Plunkett, Ria Plunkett and Stephanie Royston. - CIASA Awards Gala: 28 January - CIASA Nationals: 15-18 February

5. CHILDHOOD PROTECTION - SSC continues to communicate with CIASA and the Ministry, following up on when the next sessions will be.

6. OTHER - 2017-2018 SSC Directors: Kathy Jackson, President; Jo Sinclair, Vice President; Victoria Havalin, Treasurer; Marlene West, Secretary; Directors: Lucy Muyanga, William Balderamos, Lynne Walton, Tracy-Ann Lawla, Carrol (Marc) Cooper - Booster Club: Marc Cooper - SSC BOD Meetings: we have changed our standing meeting to the last Thursday of every month.

**ANY OTHER BUSINESS:** *Clubs left at 8.16pm*

### **TREASURER'S REPORT**

Andrew tabled his report

Andrew confirmed that the pool fund CI\$142K will be invested in a fixed deposit account.

It was reiterated that we should be cautious and plan for future years.

Andrew confirmed that the audited financial statements are being worked on and we have been told that the partner is looking at the statements and the audit finalised in the near future.

### **SUB-COMMITTEE REPORTS:**

#### **Representative Team Committee:**

Michelle tabled her report.

Michelle confirmed the CARIFTA 2018 Staff: two swim coaches, one synchro coach, Team Manager, Assistant Team Manager and Physiotherapist (Rose Smith).

The CARIFTA synchro team will likely consist of 5/6 swimmers and coach

Discussion surrounded the candidates for team managers:

Chilian exited the room whilst discussion took place.

Following discussion, it was unanimously agreed and resolved that the team manager for CARIFTA 2018 be Chilian Wong-Ellison.

Chilian returned to the meeting.

It was agreed that the assistant team manager would be decided at a later stage.

Michelle informed the meeting that she will follow up with the Health Authority with regards to ECG's for the CARIFTA 2018 Team.



Further discussions took place with regards to outings post CARIFTA and the subjects of outings to the Usain Bolt restaurant and ice cream parlour was brought up as a possibility.

**Public Relations:**

It was noted that there were no new updates to be discussed.

**Fund Development:**

It was noted that there were no new updates to be discussed. CJ is continuing to pursue potential sponsors.

**Booster Group**

Jacky updated the meeting with a verbal report.

Jacky confirmed that Michael will send the gala invites to sponsors and government.

The gala preparations were going well and the Booster sub-committee were working well together.

Discussion continued regarding the golf day and the conclusion was that if no-one stepped up to organise it then it would be cancelled. An email to the club presidents would be sent with regards to the golf day.

**50m Pool Committee**

It was noted that there were no new updates to be discussed.

**Insurance:**

It was noted that there were no new updates to be discussed.

**Athlete Protection:**

It was noted that there were no new updates to be discussed. We are waiting for date for next training.

**Strategic Plan**

It was noted that there were no new updates to be discussed.

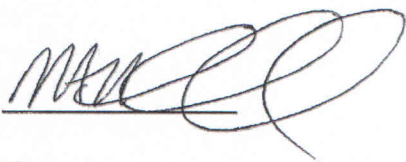
**ANY OTHER BUSINESS:**

Michael asked that we take Club Development off future meeting agendas.

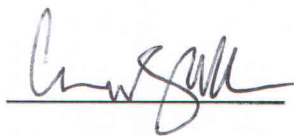
Michael asked Ian and Chilian to follow up with CIOC and to forward to them the requested information.

**DATE OF NEXT MEETING**

It was noted that the next meeting would be on Wednesday 7 February 2018. The meeting adjourned at 9.07pm.



**Michael Lockwood**  
**Chairman of Meeting**



**Chilian Wong-Ellison**  
**Secretary of Meeting**