



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

Dart Board Room, Nexus Way, Camana Bay

Wednesday 7 June 2023 at 6.30pm

PRESENT:

Officers:

Stephen Broadbelt ("Steve")- President
Kathryn Jackson – Vice President
Chilian Wong-Ellison – Secretary
Martin Trott – Treasurer - Apologies

PRESENT:

Directors:

Adam Butler – Director
Colleen Williams – Director
Sarah Sellars – Director
Dean Lynee – Remote
Ex-Officio:
Jacky Pellerin – Technical Director
Karen Watson – Stingray
Andrea Higgo – remote (joined 6.48pm)
Alissa Moberg – Coach CARIFTA (arrived 6.22pm)
Frank Flowers – apologies
Alicia Proud – Federation Coordinator (arrived 6,11 pm)
Chevala Burke - apologies

Call to Order

Steve took a roll call and called the meeting to order at 6.40pm. Conflicts of interests were noted.

Apologies

Apologies had been received from Frank Flowers and Chevala Burke, Martin Trott and Colleen Williams.

It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Aquatic Sports Association ("**CIASA**") were present at 6.40pm.

ACCEPTANCE OF MINUTES

The minutes of the meetings dated 2 May 2023 were presented for approval. Following discussion, on a motion duly moved, and seconded, it was unanimously resolved, to approve the 2 May 2023 minutes as presented.

Matters arising

There were no matters arising.

President's Report

Steve started with the Open Water Report. Steve talked about the incident which happened at the Butterfield Sea Swim.

Points to Note:

1. Safety protocols are a priority.
2. Check for EMS and medic availability. A suggestion was made by Chilian to compile a list of doctors and nurses.
3. Safety officer to be put in place as a point role
4. Provide training for volunteers

Andrea pointed out that there have been incidents of people getting bitten by what is thought to be thimble jelly.

Discussion surrounded the upcoming Flowers swim. Steve and Chilian will be discussing this at the Flowers Sea Swim meeting.

Dean updated the meeting with Flow. Dean and Steve had a good meeting with Flow and they have agreed to sponsor an event. The event is still being discussed and will take place in October or January. This event could be in the form of the Aquathon or a relay.

Calendar

Sarah would like to request that we have the CIASA gala earlier in the season in September. Everyone was in agreement. It was also discussed that the awards gala could take a different format this year and be more affordable for everyone.

Steve discussed a calendar process outline. The process was approved by the Board and the deadline agreed to be 30 June 2023.

Following discussion, on a motion duly moved, and seconded, it was unanimously resolved, to approve the season calendar process to be discussed and started on 1 May of every year and finalised on 30 June of every year.

It was agreed that Jacky take the lead on the calendar. Jacky informed the meeting that our goal is to get information on the meets for the calendar and prepare summons and connect the summons to the calendar.

Summer Finale was discussed and the date of the meet will be the 22 and 23 July 2023 at the Camana Bay Sports Complex pool.

Technical Director

Lions Meet was a challenging meet as there were many late and on deck entries.

Jacky would like to have a comparison between HyTek and Splash. We will also explore Swimify. Swimify developed by two engineers and it has now become very popular.

Discussion surrounded CIASA and the announcement of rep teams.

Jacky informed the meeting that CIASA now has a welfare officer. This person is anonymous but is accessible by phone. This will be published soon

The research that Alicia put together through a survey, will be published in a report.

ACTION: Goal for the next swim sea season : Transparency and communication is to be key. When long lists are created by the TD/RTC; firstly the long list must go to the board and then parents and athletes are to be informed that they are on the long list and may be eligible.

ACTION: Alicia is preparing a report on the research on swim schools.

ACTION: Chilian informed the meeting that Dart has agreed that we use the balance of the grant for Water Safety to promote awareness.

Artistic Swimming

Dean updated the meeting. ARTC will be meeting next week and select the team going to PanAm Aquatics in August. The team will consist of 10 athletes and the budget had previously been approved. Dean confirmed that CBAC is putting on a synchro show this weekend.

Technical Committee

Technical Committee – Adam informed the meeting that he will stepping down from his role as Chair of Technical Committee and has approached Vitkotoriia and Ciara to take over this position. At present there is not a candidate who has fully expressed interest but Adam confirmed that we do have qualified persons who would be able to take on this role.

Other matters

There were no other matters.

Facilities

Steve informed the meeting that he has been in discussion with the Camana Bay Sports Complex team and Jeff and they will look to upgrade the lights at the CBay Pool.

Discussion is ongoing with regards to the Daktronic and Dolphin scoreboard and touchpads. The lead time to order the system is going to be challenging.

ACTION: Steve to follow up with Jeff and his team. TD Jacky to recommend a practical timing system which will work for CIASA.

Club reports

CBAC

Andrea tabled the CBAC report. CBAC had their AGM and Denis Corin has stepped down from being president. CBAC wanted to acknowledge and thank Jacky for stepping in to coach whilst Grant was not able to. Andrea informed the meeting that CBAC has two new coaches joining.

SISC

SISC had sent in a report and was enquiring on the timing system.

SSC

Karen tabled her report. Stingray wanted to thank CIASA for assisting in the preparation lead up to the Lions Sprint Meet in light of the Lions Pool being closed. There were some challenges but the meet went ahead.

Discussion continued around the final results and the publication of those results

SMS

There were no new updates

Clubs and Alicia left at 8.50pm

Treasurer's Report / Budget

Martin had sent in a report but was absent for the meeting.

Steve continued the meeting with discussion on the 50m Aquatic Centre and informed the meeting that the sub committee has approved this recommendation and seek CIASA board approval to engage legal counsel.

Following discussion, on a motion duly moved, and seconded, it was unanimously resolved, to retain legal counsel to help CIASA with negotiations with regards to the 50m aquatic centre.

Discussion surrounded the need for a third party entity to fill the requirement of the MOU. It is not under the CIASA mandate to run the aquatic centre.

Myrtha has invited representatives from Cayman to visit the factory in Italy. Minister Bush, Joan West Dacres, Steve and Jacky will be attending the meeting during the last week of June.

Representative Team Committee

Steve informed the meeting that Martin Fahy has resigned from his role as director.

Following discussion, on a motion duly moved, and seconded, it was resolved to ratify the representative teams in the addendum. (see enclosed Addendum)

Sarah had queries on the Island Games Team. Why were Dominic Hilton, Lila Higgs on the long list?

Discussion ensued around the process of representative teams.

1. Send an email to parents and athletes of athletes of long list as soon as they are determined, so as the parents and athletes know that they are on the long list and that they might be on the final selection list for a particular representative team meet. It was agreed that this plan of action is beneficial for both parents, athletes for planning for travel, budgeting and training.
2. Transparency on selection long list and short list within Board has room for improvement
3. Discretion on information that can be shared is important. If information is disseminated without full knowledge and confirmation; this could lead to misunderstanding and upsetting situations.

ACTION: Action items 1, 2 and 3 above going forward. TD, RTC, Coordinator and Board

After discussion regarding the coach situation regarding CAC Games in El Salvador, it was ratified that Marz West be approved to go as coach for the CAC Games 2023 as coach.

ACTION: Coordinator – Ensure all forms are filled by athletes, coaches and approvals received.

Fund Development

Dean and Steve will continue their talks with Flow with regarding to the sponsorship of an event in the next year.

Booster Group

Sarah informed the meeting that the bingo night will be held on Tuesday 13 June 2023 and we are looking to fill more tables.

Education and Training

Jacky and Adam informed the meeting that coach Matt Mosher has confirmed that he will come down this weekend to conduct a development training camp. The lateness of this confirmation resulted in the lack of communication regarding this camp to the representative development athletes. This is a very exciting opportunity for Cayman swimming.

It was agreed that advance notice and booking six months in advance would benefit everyone.

ACTION: Booking of camp dates and running of the camp at the beginning of the swim season (dates to be confirmed with calendar in June 2023)

Any Other Business

Next Meeting

Next meeting will take place the first week of July on Tuesday 4 July 2023.

Adjournment.

The meeting adjourned at 10.00pm.



Stephen Broadbelt
Chairman of Meeting

Chilian Wong-Ellison
Secretary of Meeting