



CAYMAN ISLANDS AMATEUR SWIMMING ASSOCIATION

MINUTES OF A BOARD MEETING

Scotiabank Board Room

8 March 2017

PRESENT:

Officers:

Ian Lambert

Adrien Royston

Chillian Wong-Ellison (left at 8.20pm)

Directors:

Jacky Rowland

Gillian Evans-Belfonte (arrived 6.17pm)

Ex-officio:

Bailey Weathers - Technical Director

Jeffrey Wight – CBAC Representative

Jo Sinclair – SSC Representative (left at 8.50pm)

Dean Wragg – SMS Representative

Apologies were received from Frank Flowers, Anup Itwar, Michael Lockwood, CJ Moore and Kim Eckart.

CALL TO ORDER

Ian Lambert called the meeting to order at 6.11pm.

It was noted that a quorum of the board of directors (the "Board") of the Cayman Islands Amateur Swimming Association ("CIASA") was present in person at 6.17pm.

ACCEPTANCE OF MINUTES

The minutes of the meetings dated 8 February 2017 were presented for approval. Following discussion, on a motion duly moved, and seconded, it was unanimously resolved, as amended, to approve the 8 February 2017 minutes as presented.

MATTERS ARISING

CIASA AGM is scheduled for 7pm Tuesday 14 March, 2017 at Cayman Prep and High School, Walkers Road. The AGM Notice and 2016 AGM Minutes and Reports have been sent to all CIASA members. It was noted that proxies are not permitted as per the Memorandum and Articles. Ian encouraged Club representatives to encourage their members to attend the AGM next week.

Ian informed the meeting on 16 February, 2017 that he and Michael attended a meeting at the government offices with regards to the Child Abuse Protection Policy. Michael signed the Policy on behalf of CIASA. Ms Robinson presented to a group of persons from the recognised sports clubs on Island. It was a very informative and interesting talk and covered all aspects of abuse from physical, mental to emotional abuse. It was also noted that all volunteers will have to undergo child protection policy training. We have been informed that this training will take place twice a year. CIASA has discussed with the organisation the possibility of organising a training session for the swimming association, including registered swim schools. Ian Lambert is the Child Protection Officer for CIASA and Bailey Weathers is the Vice-officer. Each club representative Child Protection officer will have their names and contact details on the CIASA website.

The hierarchy of reporting for suspicion of child abuse will be reported in the first instance to the Club Child Protection Officer, then to the CIASA Child Protection Officer and Technical Director.

PRESIDENT'S REPORT

Ian tabled a copy of the President's report, a copy of which is attached to the minutes.

Regular meetings take place every two weeks between CIASA and the Flowers Group to formulate and plan the June swim events.

Discussion took place around CIASA membership and discussing the most efficient manner to have families and individuals sign up as a CIASA member(s). The suggestion made by Bailey is to create a member login through the CIASA website to ensure registration and payment made by the member(s).

As an example, in Canada, members have a two/three week grace period in which they can be a non-member of the national federation. After that grace period, the club, the 'non-member' swims with, becomes in default and loses insurance coverage for the whole club.

Ian updated the meeting with regards to the umbrella CIASA insurance policy covering swimmers, clubs, coaches, officials, volunteers, open water swims, directors' and officers' insurance. In the future, CIASA will be looking to recuperate some of the extra costs. This will be discussed by the Board in future meetings and may entail CIASA fees being increased. A separate attachment with the details of the insurance is attached to these minutes.

Clubs were asked their opinion on the new insurance and their thoughts on membership fees.

Currently, work is being carried out with the CIOC towards a four year plan for the eventual selection of the Olympic team.

UANA 2017: Ian and Michael are currently working with UANA on the insurance requirements for UANA 2017.

Ian presented to the meeting a letter from Adam Roberts to CIASA for a request to pay for the flight from Cayman to Budapest, Hungary. The flight would cost in the region of CI\$1800-CI\$2000. Discussion ensued around the CI\$500 allowance for officials' travel/accommodation expenses. It was agreed that the matter of the CI\$3000 budget earmarked for officials, is to be marked as a matter for discussion at future board meetings with the new board.

It was suggested that CIOC and the government could be approached for a grant towards the expense of the airfare for Adam.

Following discussion on a motion duly moved and seconded, it was unanimously resolved to approve the CI\$500 allowance, to be given to Adam Roberts. Furthermore CIASA will let Adam know that we are looking to getting additional funding for him.

Sub-Committee Report - Open Water

Gillian had no report as there has not been a sea swim since the beginning of February.

Gillian informed the meeting that she had ordered and received a second set of finish numbers (two sets numbered 1 to 200) from off-island at a very good price.

It was brought to attention that on the CIASA website, when one clicks on the Care Pharmacy swim, the click goes straight to the Flow website. This was amended during the meeting.

Gillian reiterated the importance of the need to confirm, at the beginning of each swim season, with all the sponsors of the sea swim events.

Gillian went on to tell the meeting that discussion is still ongoing with Massive with regards to the t-shirts and the awards and plaques for the Massive Open Water Relay 2017.

TECHNICAL DIRECTOR'S REPORT

Bailey tabled a copy of his report, a copy of which is attached to the minutes.

The recommended team for CARIFTA 2017 as submitted by the Technical Director and RTC was ratified by Ian, as Chairman of the meeting and Vice-President of CIASA.

David Pursley and Caleb Miller were approved as co-head coaches of the CARIFTA 2017 team and Marlene West was the only applicant for the role of Assistant Team Manager, and her application was accepted and approved without a quorum. Ian, as Chairman of the meeting and Vice-President of CIASA approved and recommended her application and approved as Assistant Team Manager for CARIFTA 2017. Marlene's flight tickets need to be changed and CIASA will cover the change fees.

There is still a vacancy for a second Assistant Team Manager. Discussion ensued around duties of the ATM and suitability of suggested candidates to approach.

Representative Team Committee

No report was submitted by RTC.

There was a brief discussion regarding the financial contribution from parents towards CARIFTA 2017. It was noted that confirmation has not yet been received of any financial contribution from Government towards the CARIFTA team and this is required before parent contribution figures can be finalised.

CLUB REPORTS

Camana Bay Aquatic Club

Jeff tabled a copy of CBAC's report, a copy of which is attached to the minutes.

CBAC passed on its thanks to Bailey for covering practice sessions during the absence of CBAC coaches.

Dates to note: Sunday 19 March, 2017 Shamrock Splash.

Seven Mile Swimmers

Dean tabled a copy of SMS' report, a copy of which is attached to the minutes.

SMS are proposing to put two candidates forward for the positions on the CIASA Board at the upcoming CIASA AGM; Duke Sullivan and Steve Broadbelt. Both are swim parents and Dean outlined their backgrounds.

SSC Swim Club

SSC brought their written report with them to the meeting. Jo Sinclair reported the following from the report:

Thank you to all those involved in the CIASA National Championships for a well organised meet with special mention to Sandy Hew. SSC had six further swimmers achieve two or more Junior Times at the meet.

SSC are hosting an event screening of the "The Black Line" movie followed by a question and answer session and clinic on Saturday 25 March, 2017. The cost will be \$15 for the movie or clinic and \$25 for both. All are welcome.

The club will be attending the Winterhaven meet in Florida 21-23 April, 2017 for non-Carifta qualifiers.

Approval has been received for the new coach. His work permit application has been submitted and awaiting approval. Estimated arrival is approximately 17 March, 2017.

SSC would like to pass on their thanks to Bailey and Sue Weathers for their help with training sessions since Coach Mark's departure and also for their help during the recruitment process.

TREASURER'S REPORT

Adrien tabled the January-February 2017 financials. He confirmed that there was no cash Dart sponsorship for the CIASA National Championships; however Dart have been very generous and gave a donation in kind

COMMITTEE REPORTS

Masters

There was nothing to report.

Fund Development

CJ's report was circulated prior to the meeting but CJ was not present at the meeting to add further comment.

The proposed motion regarding the marketing initiative was deferred until the next Board meeting.

Facilities/50m pool

There was nothing to report.

Booster Group

Jacky tabled her report, a copy of which is attached to the minutes.

The 3rd Annual CIASA Golf tournament "Swinging for Swimming" was held on Friday 24 February, 2017.

Club Development

Following further discussion regarding the proposed new insurance policies, Ian will email AON to accept the proposals. A separate attachment with details of the insurance is attached to the minutes.

Public Relations

No new updates.

Technical/FINA

No new updates.

MEDICAL

It was reported that an email had been received from the Red Cross advising that Peter Hughes is back on island. He will be scheduling lifeguarding and water rescue courses during the year. Michael is to meet with Peter to discuss water safety.

Gillian reported that Dr. Boothe has queried with her regarding medicals for the CARIFTA swimmers which he has helped out with in the past. Michael is to follow up with Dr. Boothe.

CIOC

Michael met with CIOC and will provide a summary of the meeting.

Website

Nothing to report.

CAYMAN BRAC

There was no update regarding the suggestion of moving the Brac sea swim due to its clash with clubs being overseas meets that weekend.

SPECIAL OLYMPICS

No new updates.

ANY OTHER BUSINESS

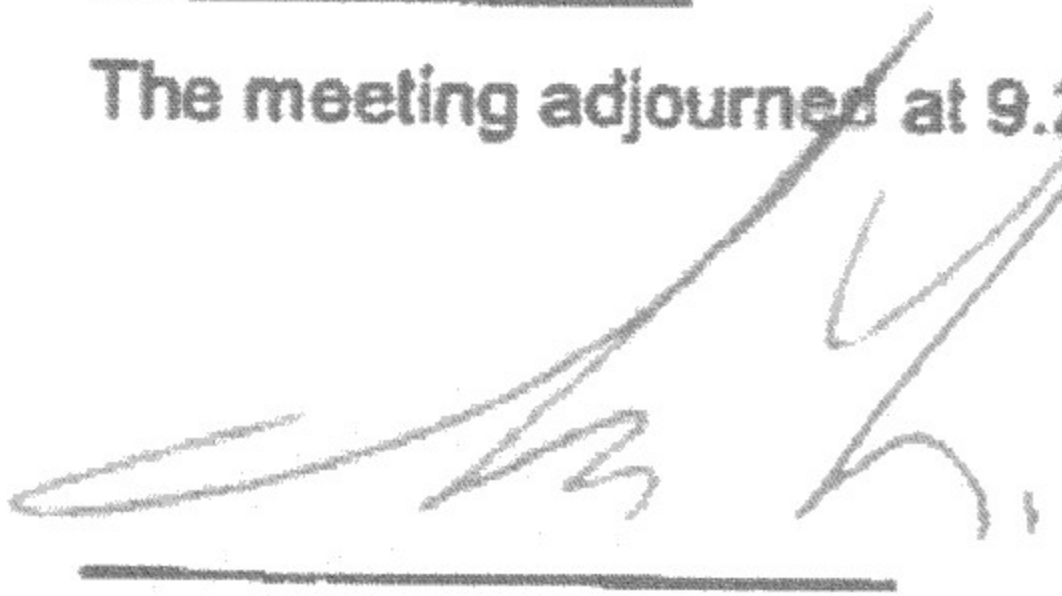
None

DATE OF NEXT MEETING

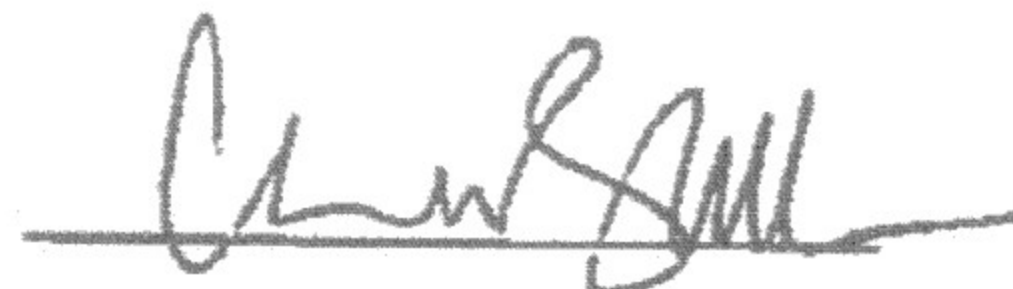
It was noted that the next meeting would be decided after the AGM, which is taking place on Tuesday 14 March 2017, by the new Board.

ADJOURNMENT

The meeting adjourned at 9.24pm.



Ian Lambert
Chairman of Meeting



Chilian Wong-Ellison
Secretary of Meeting