



## **CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION**

### **MINUTES OF A BOARD MEETING**

**Dart Board Room, Nexus Way, Camana Bay**

**Tuesday 2 May 2023 6pm**

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#### **PRESENT:**

##### **Officers:**

Stephen Broadbelt ("Steve")- President  
Kathryn Jackson – Vice President  
Chilian Wong-Ellison – Secretary  
Martin Trott – Treasurer (remote)

#### **PRESENT:**

##### **Directors:**

Adam Butler – Director  
Colleen Williams – Director  
Sarah Sellars – Director  
Martin Fahy - Director  
Dean Lynee – Remote  
Ex-Officio:  
Jacky Pellerin – Technical Director  
Karen Watson – Stingray  
Karen Osbourne – remote (joined 6.48pm)  
Alissa Moberg – Coach CARIFTA (arrived 6.22pm)  
Rebecca H – TM CARIFTA (arrived 6.22pm)  
Terri Barrowman – TM CARIFTA  
Frank Flowers – apologies  
Alicia Proud – Federation Coordinator (arrived 6,11 pm )  
Chevala Burke - apologies

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#### **Call to Order**

Steve took a roll call and called the meeting to order at 6.10pm. Conflicts of interests were noted.

#### **Apologies**

Apologies had been received from Frank Flowers and Chevala Burke.

#### **Matters arising**

There were no matters arising.

#### **President's Report**

Steve updated the meeting with an update from the Flowers sub-committee meeting. This update was also tabled in Chilian's report. The One Mile sea swim is on track with the usual route of Coral Beach to Villas of the Galleon (with the ceremony being at the Westin). Currently the swim already has 375 registrants. The swim is capped this year at 700 swimmers. Mr Flowers is keen to have a 5k and 10k for next year's swim. The Flowers Group will support CIASA if a 5k is run this year on the Sunday following the Mile swim. The charity recipient this year will be Special Olympics.

Steve tabled his report. The LTS research is a project which we would like to start and Alicia will send a survey to gather statistics from LTS programs.

Steve would like more support from the coaches for development of an open water program.

Dean has been in touch with Flow and the new marketing manager. Sea swim for Flow is postponed for now.

The meeting continued with a CARIFTA 2023 Debrief:

### **CARIFTA Debrief**

Key points to note, which will be attached to these minutes as an addendum:

1. Host Country – were only given six months to prepare as they were the Contingent Host. St Lucia had to renounce their plan to host because their pool was not ready.
2. Physio – There is a consensus that if there is ability, a physio for the CARIFTA teams would be beneficial.
3. First Aid Kits will need to be organised and approved for all Teams. This year AS did not have a First aid kit. All medication must be pre-approved.
4. Uniform ceremony prior to the Games, was a success and with more planning, could be a bigger success.
5. The subject of stipend for coaches was discussed and tabled to a later date.
6. Team Goals and Objectives – CIASA will need to look at the goals and objectives of CIASA.
7. There was a suggestion that we should send a survey to the athletes for feedback.
8. Rebecca, AS TM, tabled her report
9. The main theme from the debrief were: Better communication and More lead time in planning for CARIFTA with a view to improvement of data collection and execution of documents at the beginning of the swim season.
10. It is important to note that if commercial flights are being taken, planning has to start in November or December of the year preceding CARIFTA. This is also dependent on the host country sending the summons at least 6 months to a year in advance.
11. Alissa has been voted to chair the Artistic Swimming CARIFTA committee and we extend our congratulations to her. Very well deserved.
12. Terri tabled her report.

The meeting continued with the discussion of purchase of timing equipment. The main concern surrounded the storage of the timing equipment and the transportation of the system to various venues. It was discussed

and agreed that the responsible person to make sure the timing equipment is taken to the various meets would be the Meet Director. This is something which we would have to plan and think of carefully.

After discussion, the motion to purchase a timing equipment for CIASA was agreed, with CIASA paying USD 10000 and the remaining balance to be divided among the three main clubs, was put forward, approved and seconded. (Currently the timing equipment for six lanes has been quoted at UsD 35,000; so \$25K divided by three would be 8,333.00)

### **Presentation from RLSS**

Craig joined the meeting via zoom to give us a presentation on his project. His sub-committee has done some research on drowning statistics and they will issue a report soon to government. The goal of this research is to enhance public education.

Steve thanked Craig for informing us of his project and reiterated that CIASA supports all initiatives and businesses to do with water safety and learn to swim. CIASA's angle on water safety is from a Learn to Swim angle. We support all the lifeguard businesses and programs including Red Cross, Starguard, Fitness Connection, YMCA and RLSS.

### **Technical Director's Report**

Jacky tabled his report.

Jacky informed that meeting that an accreditation pass and physio for Jordan Crooks has been approved by CIOC for Worlds in Japan.

### **Open Water Report**

Colleen tabled her report. She was pleased with how the Canadian Open Water Trials had taken place and thanked everyone involved. Dean will be speaking to Flow about the sponsorship of future sea swims but the 13 May scheduled swim will be postponed.

Jacky informed the meeting that Emil K, a masters swimmer, has expressed interest in sponsoring a sea swim. His contact details will be sent to Dean.

### **Artistic Swimming**

Alissa confirmed that the PanAm trials will be taking place this weekend at CBay pool. This will determine the size of the team for the August PanAm Championships.

### **Technical Committee**

Adam informed the meeting that he and Jacky were working on the Lions Sprint Meet which is taking place on 20 May 2023. The Landon Von Kanel meet is scheduled to take place the weekend of June 10 and 11, 2023 but there is a possibility that clubs may be travelling to a meet in Jamaica so Karen W from Stingray confirmed that they will look at alternate dates if so.

Adam informed the meeting that there is a need to train more referees ; currently he has three new referees.

### **Other matters**

*Rebecca, Terri, and Alissa left the meeting at 8.35pm.*

## **Club reports**

### **CBAC**

Grant has sent a report.

Steve informed the meeting that a team from Jamaica are coming to attend the CBAC Fall Kick off Meet. We will need to arrange waiver for visa fees for the swimmers.

### **SISC**

There were no updates.

### **SSC**

Karen tabled her report. New coach is starting on 12 May and Atiba leaving 13 May 2023. Stingray will host a breakfast barbq coach Joanna on Saturday 13 May 2023.

### **SMS**

Terri had sent an update by email.

*Karen left the meeting at 9.15pm*

## **Treasurer's Report / Budget**

Martin tabled his report.

Martin enquired with Dean on the Maples sponsorship. Dean will follow up.

Plans and budget for the year with the understanding that there may be changes.

## **Representative Team Committee**

Martin tabled his report.

As mentioned earlier in the meeting, the budget has been revamped.

After discussion, a motion to appoint Dean as Chair of the Artistic RTC Committee was put forward, seconded, and approved unanimously.

Martin informed the meeting there are a few matters in process following some infractions of the RTA Agreement.

Discussion continued in the subject matter.

Discussion surrounded the upcoming competitions:

1. Island Games: 8 to 14 July 2023 Guernsey
2. CAC Games: 23 to 29 June 2023 El Salvador (SW) and 4 to 7 July 2023 (OW)
3. World Championships: 22 to 30 July 2023 Japan
4. Commonwealth Youth Games: 4 to 11 August 2023 Trinidad & Tobago
5. AS PanAm Age Championships : August 2023

## **Fund Development**

The matters in this section have been discussed already in the meeting.

Dean is looking for one more committee member for the Fund Development Committee. A mandate for this committee is going to be submitted to the Board for approval.

**Booster Group**

Sarah informed the meeting that she is planning to do a bingo night before the end of the swim season.

**Public Relations / Media**

Kathy has sent through a proposal.

**Education and Training**

An Open Water remote training for coaches will be taking place.

Adam and Jacky confirmed that there are plans to do a clinic with an overseas coach in Cayman for the development Pool and Ow group.

**Legal Affairs**

There were no updates.

**Strategic Plan and Strategy**

There were no updates.

**Any Other Business**

**Next Meeting**

TBD

**Adjournment.**

The meeting adjourned at 10.20pm



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**Stephen Broadbelt**  
**Chairman of Meeting**

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**Chilian Wong-Ellison**  
**Secretary of Meeting**