



## CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

### MINUTES OF A BOARD MEETING

CIOC Olympic House

12 September 2019

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#### PRESENT:

##### Officers:

Chilian Wong-Ellison  
Michael Lockwood  
Andrew Mackay  
William Balderamos

#### PRESENT:

##### Directors:

Stephen Broadbelt  
Sandy Hew  
Duke Sullivan  
Michelle Bailey

#### IN ATTENDANCE (ex-officio):

Bailey Weathers  
Marz West (SSC arrived 6.17pm)  
Kirk Ermels (CBAC arrived 6.17pm)  
Chevala Burke (SISC)  
Delroy Bodden (SISC)

#### APOLOGIES:

Frank Flowers  
Dean Wragg  
Katie Lambert

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#### CALL TO ORDER

Michael Lockwood called the meeting to order at 6.10pm with a prayer. It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Aquatic Sports Association ("**CIASA**") was present in person.

#### ACCEPTANCE OF MINUTES

The minutes of the meeting held on 12 July 2019 as tabled at the meeting. Following discussion, on a motion duly moved, and seconded, it was resolved that the minutes of the meeting held on 12 July 2019 be approved upon making the discussed and agreed amendment.

#### MATTERS ARISING

It was noted that there were no matters arising from the minutes of the previous meeting of the Board.

#### PRESIDENT'S REPORT

Michael tabled his report.

Michael informed the meeting that he had attended PanAm Games and so had Peter MacKay on their personal expenses. The swimmers swam very competitively. To note on the officials side; Pat McCallum was named Chief Referee for the Mens Open Water 10K race and Adam Roberts was referee during a pool session.

Sandy went to the FINA Congress meeting on CIASA's behalf.

FINA Vice President Election: Following the voting which took place in Lima, Juan Carlos of Paraguay was elected as FINA Vice President

Island Games: 2021 host is Guernsey and the 2023 host is Orkney.

Michael informed the meeting that the CIASA AGM 2019 will take place in November. Discussion surrounded the AGM date and it was agreed that we would have the AGM on Tuesday 5 November 2019. Notice will be sent out in the soon.

It was noted that the following persons will be retiring at the 2019 AGM: Chilian (as Secretary), William (as Vice President), Steve, Duke and Sandy.

## **SUB-COMMITTEE REPORTS**

### **Flowers Sea Swims and Open Water**

Mr Frank Flowers had sent a note to the board sending his apologies and to give us the following information:

The date of the Flowers Sea Swim One Mile is on 13 June 2020 and the Flowers/UANA 3k/10k will be on 15 June 2010– it seems the swim will be on a long weekend. The Flowers Group will be reaching out to swimmers from the UK, USA, Canada, Latin America and the Caribbean. Mr Flowers is appreciative of the help and suggestions and comments CIASA has given to make the Flowers Sea Swims one of the top swims in the World. Mr Flowers is grateful for any suggestions and comments to better the events

#### **Open Water**

Duke gave the meeting a verbal report.

The next Open Water Swim is the Fosters Sea Swims ; Fosters have a new logo.

Fosters will do the food for this swim, which we are appreciative of.

Pirates Week 5K is taking place on 9 November 2019. Bailey is reaching out to an OW swimmer to come down to conduct clinics. Kirk suggested Andrea Ho's brother who is an OW swimmer in South Africa. This could work in conjunction with a visit to his sister. This will be looked into.

#### **Aquatic Sports**

Masters Program: Kirk informed the meeting that on average the Masters semi-weekly session attracts about 19 swimmers. The program is thriving and there are many regulars.

#### **Artistic Swimming**

Bailey informed the meeting that the Artistic Swimming had a successful meet at the UANA Championships in Windsor, Canada. Alissa also held a training camp in Windsor the team.

The UANA competition had 16 countries in total and the Cayman team faired very well amidst the high level competition. Bailey re-told the Board about the two 'accidents' at the meet involving two swimmers and two trips to ER. The swimmers in question are recovering.

Currently there are 77 kids registered in the Artistic Swimming program at CBAC.

#### **Nationals**

To be discussed at the technical director report

#### **Technical / FINA**

There has not any been recent meetings. Michelle reiterated that a chair was needed for the technical committee. Suggestions were Kirsty Ann and Jacky.

Bailey informed the meeting that we have Bid Forms to FINA to bid for the organisation of a FINA Swimming School for Officials in 2020 (24 and 25 January) and a FINA Artistic Swimming School in 2020 (27 to 29 February ).

#### **Medical / Lifeguards / Safety**

Emergency First Responder course will be offered to our officials and members by Steve Broadbelt and Ocean Frontiers. Dates will be looked at. Chilian suggested the CIOC Olympic House as a venue for the course.

#### **CAYMAN BRAC**

##### **SPECIAL OLYMPICS**

There were no updates.

##### **CALENDAR / WEBSITE**

Michael will update the website.

Chevala informed the meeting that the Brac were looking for for the 800m OW swim. It was suggested to have the Open Water swim in May – dates will be looked at.

#### **TECHNICAL DIRECTOR'S REPORT**

Bailey informed the meeting of the UANA Cup Meet in February taking place in Peru. It was decided to keep the meet on the calendar. The Board is cognicent of the fact that it will be an expensive venue but at the same time a great experience. Parental contribution will likely have to be increased for this meet if we are to send a team.

Discussion surrounded the CIASA National Champisonships. Steve informed the meeting that all schools, except Triple C, are off the week of the 24<sup>th</sup> February 2020. Ash Wednesday is 26 February 2020.

Michael requested the information regarding CARIFTA information so we can plan locally.

Bailey and Duke will speak to the principal of CIS and Jeff regarding the pool usage for the 2020 CIASA National Championships.

#### **Any other Business with Club Representatives Present**

##### **SMS**

Dean had sent his apologies but Terri had sent in a report with the results of SMS swimmers. Congratulations to Sierrah Broadbelt on her national records.

##### **CBAC**

Kirk updated the meeting with regards to CBAC's new coaches, Hayley Palmer and Grant Ferguson. The hiring process had proven to be a big exercise and many resumes were sent for the application of the posts. The process had been thorough with various background checks done. Kirk informed the meeting that his role is yet to be defined and finalised as yet.

##### **SISC**

Discussion surrounded the upcoming CNB Fall Sprint Meet and the start time. Chevala informed the meeting that the Cayman Airways flight's time had changed from an earlier to a later time. Michelle and Kirk discussed with SISC the possibility of billeting in the future for the Cayman Brac swimmers with families here in Cayman and for that to be a possibility in the future.

### **SSC**

Marz tabled her report. Marz asked the meeting whether there was a plan for a de-briefing meetings for CCCAN and IG. This will be looked into.

CCCAN report to be shared.

Micheal reiterated that there is a need to get a parents meeting organised which should take place probably near to the end of the year.

Discussion continued with a suggestion that coaches should be invited and attend occasional RTC meetings so as they can share their ideas with the RTC. Minutes Notes must be taken and sent to the Board from the coaches meetings.

Further discussion on this surrounded conducting one big parents' meeting.

*Club representatives left at 8pm.*

### **TREASURER'S REPORT / CIASA BUDGETING**

Andrew gave a verbal report.

We are lower on cash this year as last swim season year was a heavy meet year.

Andrew informed the board that Baker Tilly will be the auditors for next swim season. This will have to be approved at the November 2019 AGM.

### **SUB-COMMITTEE REPORTS**

#### **RTC**

The following motions were put forward:

Discussion surrounded the topics of the incidents from 2019 CCCAN and Island Games and the procedure and the documentation of such a procedure. Discussion surrounded the addition of levels of infraction and disciplinary measures surrounding the level of infractions.

The motion to approve the RT Agreement 2019-2020 was put forward and following discussion, a motion was unanimously duly approved and seconded to approve the 2019-2020 RT Agreement with the proposed amendments and changes with regards to Section 3.

Discussion surrounded the Development and Junior proposed time standards. For the development team, the recommendation is to apply a flat 9% difference from the Junior times for the Development Team. For Junior times, the same level as 2018-2019 will be used.

Following discussion, a motion was duly approved and seconded by majority to approve both the 2019-2020 Development Team and 2019-2020 Junior Team Time Standards. It is noted that William Balderamos dissented.

The motion to approve the 2020 Selection criteria for CARIFTA was put forward and following discussion, a motion was unanimously approved and seconded to approve the 2020 CARIFTA Selection criteria.

The motion to approve the 2020 Selection criteria for CCCAN was put forward and following discussion, a motion was unanimously approved and seconded to approve the 2020 CCCAN Selection criteria.

The next motion to be put forward were the CCCAN propped time standards. Following discussion, the motion to approve the CCCAN promised time standards was duly approved and seconded by majority. It is noted that William Balderamos dissented.

Discussion continued to UANA Games in Peru. It was agreed to leave the games on the meet list. Funding was discussed with the understanding that the parental contribution for these games may be higher than the other meets. It was agreed that coaches needed to discuss and share their thoughts on the Games.

It was discussed that the Morgans and Baileys were appealing the decision by the board regarding the incidents involving their swimmer.

It was agreed that Michael, Andrew and Bailey would meet with the Morgans to further discuss the above.

### **Fund Development**

There were no updates.

### **Booster Group**

Sandy updated the meeting verbally.

The CIASA Awards Brunch will take place on Sunday 6 October at Grand Old House at 11am to 3pm.

Sandy plans to reach out to Katie regarding an update of sponsors.

Chilian is to send an email to members regarding nominations for the volunteer awards.

Awards Brunch

### **Public Relations/Media**

There were no updates.

### **Facilities**

Steve tabled the report. Steve updated the meeting and are currently waiting to speak to Dart Enterprises.

### **CIOC**

There were no updates.

### **Legal Affairs**

There were no updates.

### **Athlete Protection:**

There were no updates.

### **Insurance:**

There were no updates.

### **Strategic Plan**

There were no updates.

### **ANY OTHER BUSINESS**

Michelle left the meeting. Further discussion surrounded the appeal by Michelle and Dave Bailey with regards to Jake. Recommendations made by the RTC were discussed and Michael and Andrew will meet with Darren and Kirk and Terri to discuss the recommendations. The final decision regarding the appeal will be made and circulated by email after the said meeting.

**NEXT MEETING**

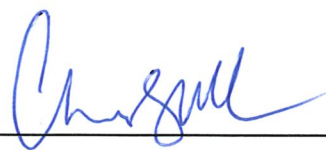
It was agreed that the next meeting of the Board would be on Wednesday 9 October

**ADJOURNMENT**

The meeting ended at 10.02pm.



**Michael Lockwood**  
**Chairman of Meeting**



**Chilian Wong-Ellison**  
**Secretary of Meeting**