



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

Government Administration Building, Elgin Avenue, George Town, Cayman Islands

Tuesday 12 September 2023

PRESENT:

Officers:

Stephen Broadbelt ("Steve")- President (arrived 6.18pm)
Kathryn Jackson – Vice President (arrived 6.05pm)
Chilian Wong-Ellison – Secretary
Martin Trott – Treasurer – Treasurer

PRESENT:

Directors:

Adam Butler – (arrived 5.40pm)
Colleen Williams – Director
Sarah Sellars – Director
Dean Lynee – Apologies

Ex-Officio:

Jacky Pellerin – Technical Director
Samantha Fletcher – Stingray
Tricia MacDonald - CBAC
Frank Flowers – Flowers Group
Anup Itwar – Flowers Group
Jeff Wiseman – SwimFree Head Instructor
Alicia Proud – Federation Coordinator
Chevala Burke – apologies
Alissa – CBAC Synchro (arrived 5.50pm)
Duke Sullivan - SMS

Call to Order

Chilian took a roll call and called the meeting to order at 5.43 pm. Conflicts of interests were noted.

Apologies

Apologies had been received from Chevala Burke.

It was noted that a quorum of the board of directors (the "**Board**") of the Cayman Islands Aquatic Sports Association ("**CIASA**") were present at 6.40pm.

ACCEPTANCE OF MINUTES

The minutes of the meetings dated 7 July 2023 were presented for approval. It was decided to leave the motion to approve the minutes till the board have quorum later in the meeting.

Following discussion, on a motion duly moved, and seconded when the board was in quorum, it was unanimously resolved, to approve the 7 July 2023 minutes as presented.

Matters arising

There were no matters arising.

Whilst waiting for Steve Broadbelt to arrive, the meeting went ahead with the following items from the agenda.

Calendar 2023-2024 Update /Status

1. Golf will be moved to February 23, 2024
2. Award ceremony will take place on 28 October 2023 at Cayman Cabana and will be an evening do.
3. Doctor's Hospital/Integra would like to sponsor a sea swim . We are looking at the end of April 2023
4. Colleen and Martin spoke to Integra and Doctor's Hospital about having a roster/contact details of medical persons
5. Discussion is under way for the PanAm Aquatics Open Water series to take place at the end of January 2024.
6. Flowers sea Swim in June are looking to also host in collaboration with CIASA the 5k/10k.

ACTION: Steve and Jacky and Alicia are to update the website.

Flowers Group

Mr Frank Flowers and Anup introduced Jeff Wiseman, head swim coach/instructor of SwimFree. This program is going positive waves in the community. This program is intended to teach the children to be safe in the water (10 lessons for 10 feet).

The program was launched in August 2023 at East End Primary School and is moving to North Side Primary School this week.

Mr Flowers confirmed that this is a pilot program and hopes to expand this program in the future.

Jeff Wiseman introduced himself and thanked CIASA for the support. There will be need for swim instructors going forward, who will receive stipend. Chilian requested that SwimFree put together a document which will explain what they will require and we could send this to our members.

The Flowers Sea Swim for this year is being planned around the holiday Monday in June. Currently the swim will have 800 spaces ; however the swim might look to adding more spots. The registration for the swim will open up in January 2024.

Mr Flowers went on to discuss a situation which involved his granddaughter and one of the swim clubs. Mr Flowers reiterated that he has always been supportive of a strong collaboration between persons who are from the Islands and persons who relocate here. He is a strong believer that this collaboration should be fostered and continued.

Chilian confirmed to the meeting that CIASA has received the registration form for SwimFree to be a registered swim club under CIASA. Chilian informed Mr Flowers, Anup and Jeff that we plan to follow the process and look at the registration.

Jacky informed Mr Flowers that CIASA has recently implemented as of this past two months, as required by World Aquatics Integrity Unit, a Welfare Officer. The information has been distributed to the clubs and pools. We plan to send information out to members in the form of a poster and this will be shared at the CIASA Kickoff event on 30 September 2023.

The welfare officer is an anonymous number, unknown and will remain anonymous. The welfare officer will be required to file any calls they receive.

ACTION : CIASA Board to look at SwimFree registration and Jeff to send CIASA a document detailing need for instructors for the SWIMFree program.

Artistic Swimming

Alissa updated the meeting and tabled her reports. Alissa confirmed that ARTC has not met in the past two months. ARTC have a planned meeting soon to discuss time standards and the selection criteria.

Alissa informed the meeting that there is a collaboration with ASAJ to run a meet in Jamaica with the new rules. The number of officials to run a meet will be 16, which is a significant increase to previous rules.

CARIFTA is meant to take place in Martinique. ARTC still consists of the same members.

Martin requested that a budget be sent to him as soon as that meeting takes place.

ACTION: Alissa to send budget to Martin as soon as ARTC meeting takes place.

President's Report

Steve updated the meeting verbally and tabled his report.

With regards to the 50m Aquatic Centre there is a draft commitment letter between CIG and CIASA. The MOU by legal definition is a very detailed document and we cannot raise funds without it.

With regards to the 50m Aquatic Centre, there is a YMCA proposal to include space for a 50m Aquatic Centre, which will be presented to the YMCA Board soon.

Steve informed the meeting that CIASA is exploring this opportunity and will seek approval for this exploration to go ahead.

Steve confirmed with the meeting that he is working on the access to the Clifton Hunter pool.

After discussion, on a motion duly moved and seconded, it was approved to explore the opportunity with YMCA located south of Field of Dreams and continue discussions as described.

Technical Director

Jacky tabled his report. His summer report covered the summer meets. Jacky confirmed that during his vacation back home, he was working with CIOC to scout a venue for training prior to the Olympics 2024.

He confirmed that the research was successful.

ACTION: Working with Alicia to organise the CIASA Kick off Event; recommend Time Standards and Selection criteria for the upcoming year to the Board.

Technical Committee

Adam confirms that the summons for kick off meet has been received. Adam is looking for a person to transit for the Technical committee.

With a request from Stingray Swim Club, who have implemented a club program for the volunteers to receive points and perks with being an official, they have asked the Technical committee for the date for the next officials training.

Adam confirmed that he will be working on the date for the officials training for pool and open water.

ACTION : Adam and tech committee to organise the date for the officials training for pool and open water

Club reports

CBAC

Tricia updated the meeting. Tricia informed the meeting that CBAC has two new coaches and the season has started. CBAC are excited to host the first meet of the season, which will take place the weekend of 21 October 2023. There was discussion on the timing equipment and whether there would be time to do a test run of the new CIASA equipment.

ACTION: Jacky is to discuss with CBAC.

SMS

Duke informed the meeting that SMS AGM is taking place next week. Dean has stepped down and Duke is president. Duke informed the meeting that he will stand for president.

Duke wanted to ask Jacky if the meets are all officiated. It was confirmed that on the calendar there is indication of whether it is an officiated meet.

Duke requested to CIASA that meet formats need to be communicated to give clubs sufficient time for preparation.

Duke discussed with Coach Jo from Stingray Swim Club about the possibility of running a relay only meet.

ACTION: Coach Jo and Duke to discuss relay only meet.

SISC

SISC had sent a report. Apologies were sent by Chevala.

SSC

Sam tabled her report. Discussion regarding the bells and counters were brought up by Sam. Coach Jo informed the meeting that SSC is starting a Masters swim program. Coach Jo is also keen to collaborate with other seniors from other clubs to swim together.

Further discussion surrounded status of equipment for the meets and CIASA events:

1. Bells for long races in the pool
2. Counters
3. Radios for Open Water

ACTION: Jacky to do an inventory in the next two weeks.

Clubs left at 7.15am.

Treasurer's Report / Budget

Martin informed the meeting that currently the audit is taking place and he is working with the two past treasurers on this with PWC.

Martin is keen to see all budgets from all committees.

ACTION: All budgeted events/trips to be sent to Treasurer by all committees.

Representative Team Committee

There were no updates.

Steve informed the meeting that we will fill in vacancies at the AGM in November 2023.

Fund Development

Dean was not present at the meeting.

Martin confirmed that we had received the Maples agreement signed.

Steve and Kathy will follow up with Flow.

ACTION: Steve and Kathy to follow up with Flow

Booster Committee (Move to 1st part of the agenda)

Sarah tabled her report. Sarah informed the meeting that she is still looking for active representatives from the clubs. This request will be sent to the clubs.

Adam suggested that the Booster group committee update be done in the first half of the meeting when clubs are present. This idea was welcome and it was decided that we would move the Booster update for the next meeting.

ACTION: To move the Booster updates to first half of CIASA meetings.

Education and Training

This was discussed earlier this meeting.

Any Other Business

Alicia and Steve informed the meeting that we have a proposal from a company to work on the CIASA website.

ACTION: To be presented to the Board.

Chilian spoke of Jeff and that he be invited to all CIASA meetings to give an update on the SwimFree program.

ACTION : CIASA to inform Jeff

Chilian spoke of AGM and it was agreed to have the AGM during the first week of November. Chilian will book the venue and will ask Dean of his intention to stay on the Board.

ACTION: Organise AGM

Next Meeting

The next meeting will take place on either on Tuesday 10 October , 2022.

Adjournment.

The meeting adjourned at 8.10p



Stephen Broadbelt
Chairman of Meeting



Chilian Wong-Ellison
Secretary of Meeting