



CAYMAN ISLANDS AQUATIC SPORTS ASSOCIATION

MINUTES OF A BOARD MEETING

**Board Room, The Grand Pavilion Commercial Centre,
Waterfront Centre, 2nd Floor, 28 North Church Street, George Town**

8 February 2022

PRESENT:

Officers:

Stephen Broadbelt ("Steve")- President
Chilian Wong-Ellison – Secretary
Alex McCallum – Treasurer

PRESENT:

Directors:

Kathy Jackson - Director
Adam Butler – Director
Andrea Higgo - Director
Martin Trott - Director
Sarah Sellars - Director
Ex-Officio:
Jacky Pellerin – Technical Director
Craig Armundsen – Apologies
Marz West – SSC
Dean Wragg – SMS
Tricia MacDonald – CBAC
SISC – Apologies
Romina – Artistic
Ryan Mushin – apologies
Frank Flowers - apologies

All attendees had been asked to do an LFT prior to the meeting.

Call to Order

Steve took a roll call and called the meeting to order at 5.38pm. Conflicts of interests were noted.

Apologies

Apologies were received from Mr Frank Flowers, Chevala Burke, Craig Amunsden and Ryan Mushin.

Matters arising and approval of January 2021 CIASA BOD minutes

After discussion, and on a motion duly moved, the minutes from the 11 January 2022 meeting were approved following some changes to the draft which had been circulated.

President's Report

Steve tabled the report.

Steve informed the meeting of the meeting with the Honourable Minister Bush and Melissa Whorms and the Department of Sports regarding the Learn to Swim program.

The Minister was keen to learn of the FINA invitation Cayman Islands has had to join the 10K Open Water Series circuit. Currently we are in communication with FINA to look at the optimal time to host this event.

Steve informed the meeting that we are looking at a Brac initiative where we would send a coach over to the Brac to avail their coaching and teaching skills to the athletes on the Brac. Discussion ensued and it was agreed that as part of community service, CIASA could rotate the coaches from all the clubs to rotate going to the Brac for this initiative.

Furthermore, Chilian confirmed that as part of LTS initiative, and the Ministry is keen to see this initiative take off; CIASA are currently discussing a form of payment as re registration with CIASA and as part of a Club development initiative; clubs will be asked to offer community service in the form of swim lessons; free or subsidised. Details are currently being finalised.

The President's Report is annexed to these minutes.

Flowers:

Mr Flowers sent an email with an update.

Mr Flowers wrote to inform us that the Flowers Group is still working out the logistics for the Flowers Sea Swim in June 2022 with the number of swimmers vis a vis following the covid regulations. Mr Flowers will be updating us with any news as soon as he receives anything.

Open Water:

Martin tabled his report.

Martin enquired on how we get encourage participation in the sea swims. As part of their RTC agreement, swimmers on the junior and development team are expected to participate in the CIASA sea swim events. With covid and the last two years being unusual or non existent with junior and development athlete routines, expectations and the absence of CIASA events, this will need to be communicated to the junior and development team athletes.

It is also important to advertise locally as we sometimes get tourists or new person on island joining these events.

The CIASA 5K will take place on Saturday 19 February 2022.

Martin informed the meeting that the Bogue swim has been scheduled and planned by CCMI for 18 June 2022.

Martin also informed the meeting he has plans to talk to coach Andrea about water polo and plans surrounding the growth of the sport on island.

Artistic Swimming:

Romina tabled her report.

Romina confirmed that the group has done figure testing. Currently the teams will be attending competitions in April and May 2022. The Junior Team will be going to train in Sarasota Florida over the break and will be attending a big meet in May. Artistic has also started a talent search initiative at the schools.

The artistic group and parents are planning a fundraiser with dinner in the next few months. Currently the coaches are planning a Cayman invitational for April 2022. Currently there are two boys in the program.

National Swimming Championships:

Jacky confirmed the National Championships summons has been circulated.

Adam will be coordinating and talking to the Technical Committee on getting officials signed up. The Cayman National Swim Championships will take place from Thursday 3 March 2022 to Sunday 6 March 2022.

Jacky confirmed that he has discussed the proposed changes with the coaches and they are in favour of the open finals. Jacky says that there is an argument that for FINA specs, we should be using all 8 lanes for racing. This is something we can look at for next year. Andrea and Marz enquired on the topic of the days of the championships and whether we should look to starting the meet on the Wednesday so that the meet could end on the Saturday and persons could take the Sunday to rest before going back to school and work the next day. It was agreed we would look at this change for next year.

Discussion then surrounded foreign nationals taking part in our National Championships. It has been agreed that only two foreign nationals will be able to make finals. In addition, foreign nationals will not be entitled to placing for medals.

Steve asked Jacky to make the necessary changes in the summons and to re-circulate to approve. It is also important that all Summons be discussed with the Technical Committee and Jacky Rowland , Chair of the Technical Committee going forward.

Chilian informed the meeting that summons of meets need to be decided months in advance and going forward it would be good planning to have the summons ready at the beginning of a swim season in parallel with setting the calendar. This process can start the summer prior to the swim season. This enables the Technical Committee, officials, volunteers and athletes the ability to plan the year. This will enable a smooth run of the swim season

Technical/FINA:

It was agreed by the meeting that there needs to be constant movement to encourage new persons to volunteer whether it is be timekeeping, at the computer console or officiating.

Clubs need to encourage this at their member level. The Board asked the Club representatives to take this back to their board and clubs.

Adam enquired whether we should organise a clinic. Chilian agreed and his is definitely something we should be doing at least once a sea swim season year , if not two or three times. The Technical Committee will have to be consulted and agreed on this initiative

Kathy confirmed that she is working on a Meet Director Document and hopes to finish this document soon. Chilian suggested it might be an idea to have a clinic on the Meet Director topic.

FINA Point system:

Jacky informed the meeting that the proposal going forward is to use the FINA point system instead of the powerpoint system which was used previously.

Water Safety/Lifeguards

There were no updates.

Medical

Steve informed the meeting that the AED at Lions Pool needs to be checked

CIOC

Steve informed the meeting that currently the CIOC believe that six swimmers will be able to attend the Commonwealth Games this summer. Jacky has sent the CIOC a list of eligible ten swimmers (five female and five male).

Facilities

Steve informed the meeting that he has sent the 50m aquatic centre documents to JEC.

Steve plans to call a separate meeting for the Facilities.

Technical Director's Report

Jacky gave a verbal report.

As Steve tabled in his report, Jacky has been meeting with the swim schools and coaches to get a summary of the programs.

Chilian asked Jacky if he could give a breakdown in order for us to report back to the Ministry.

Jacky brought up the topic of the transgender athletes, specifically in swimming. The coaches have all agreed that this topic should be addressed by CIASA. The proposal from the coaches is to change the Male division to Open Division; this would enable all non biological females to participate in the Open Division.

Steve confirmed that CIASA would have to seek some legal advice on this matter. The plan is to approach past Board member lawyers on this matter.

Club reports

SSC tabled her report.

Marz emphasized that SSC are keen to attend a meet in the Brac. An October meet timeframe was suggested.

SMS

Dean had nothing to add to the SMS report.

CBAC

Tricia tabled the CBAC report.

SMS

There were no updates.

The club representatives left at 7.25pm.

Treasurer's Report / Budget

Alex tabled his report. He informed the meeting that he had paid the bills we have received.

As soon as the Butterfield corporate form is signed by Steve and Chilian, he will submit the form to Butterfield to update their records

Alex informed the meeting that he is working with all committee chairs to get a sense of budget.

Alex informed the meeting that he has sent a letter of recusal to CIASA to have a record.

Representative Team Committee

Andrea tabled her report.

Excerpts from the RTC report:

*With the goal of sending as close to a complete team of 36 swimmers (**CORRECTED as this should say 48 swimmers**) as possible to CARIFTA 2022, and considering the cancellation of CARIFTA for the previous two years, the RTC is putting forth the following changes to the selection criteria for board consideration:*

- 1. To be considered for selection, athletes must have achieved one (was previously two) of the 2021 - 2022 Junior Team time standards. Those times must have been achieved between May 1st 2021 and the Monday following CIASA Nationals in March 2022. This change will be for the 2022 CARIFTA only. (Please note all other criteria remain the same.)*
- 2. In regards to Open Water swimmers, the new selection criteria has been proposed. This criteria will be based on the top 3 finishers in each men's and women's age group and will allow these swimmers who only qualify for the Open Water events to be eligible to compete only in the Open Water events (not in the pool events.)*
- 3. In regards to Relay only swimmers, if there is a situation where there are at least 3 qualified swimmers in the 13 and over age groups, and there is not an eligible swimmer in a younger age group who could 'swim-up', a 4th swimmer could be considered if they have already achieved 1 Junior Team time standard. This swimmer will be determined by the highest number of FINA points achieved in a freestyle event. This swimmer would **ONLY** be eligible for individual events if there are events not filled by swimmers with 2 QT. Due to the change of requiring only 1 standard for this year, the relay only consideration would only come into effect for the 2023 CARIFTA and not for this current year.*
- 4. In regards to 2020/21 CARIFTA qualifiers who are currently not qualified for 2022 CARIFTA, this was discussed at length and voted upon. The verdict was decided to not add these swimmers at this point without one 2022 qualifying time. Perhaps we can look at this again after the team has been named at the conclusion of Nationals.*

Discussion ensued regarding the above from the RTC report and motions were made for the following:

After discussion, and a motion duly moved and approved, the motion to have a send a dedicated Open Water Team for 2022 CARIFTA and to have the recommended Selection Process for the 2022 CARIFTA team was approved.

After discussion, and a motion duly moved and approved, the motion to consider the relay teams for the 2022 CARIFTA team with the following criteria to be added to the 2022 CARIFTA selection process, was approved.

“For the 2022 CARIFTA Championships, CIASA will consider selecting relay-only swimmers for the team. If there is a situation where there are at least 3 qualified swimmers in the 13 and over age groups, and there is not an eligible swimmer in a younger age group who could ‘swim-up’, a 4th swimmer could be considered if they have already achieved 1 Junior Team time standard. This swimmer will be determined by the highest number of FINA points achieved in a freestyle event. This swimmer would ONLY be eligible for individual events if there are events not already filled by swimmers with 2 qualifying times.

After discussion, and a motion duly moved and approved, the following motion was approved.

“Motion states that clubs should nominate coaches for National Team selection with nominations/applications considered against a list of guiding principles shared by the Technical Director. The Technical Director’s coach recommendation will then go to the RTC for consideration prior to making a recommendation to the CIASA Board. Final decision will be made by the CIASA board.”

Discussion surrounded the addition of the FINA swim championships in July 2022 in Hungary following the postponement of Fukuoka, Japan FINA swim championships postponed from May 2022 to July 2023. It was agreed that Jacky would draft an email to send to members regarding some of these changes.

The Board strongly recommends that a parent education on CIASA meets and events be held, code of conduct, rules, travel rules, medical protocol, expectations.

Board recommends that Jacky and RTC will need to decide and discuss what staff they would need for the upcoming 2022 CARIFTA so that we can send correspondence to the members to ask for applications or suggest persons for the said roles, whether it be for Team Manager, Chaperone, physiotherapist

Fund Development

It was identified that there is a need to have an updated list of sponsors and list from former fund development directors.

Booster Group

Sarah updated the meeting.

Sarah confirmed the Awards Gala will take place on Sunday 27 February 2022 from 11am to 3pm. An email will be sent to all awardees and sponsors.

Planning is going underway.

Public Relations / Media

Kathy updated the meeting verbally.

Kathy has received a quote from Kevin Morales, who is now working on his own , to assist with PR. Currently the quote is with Steve, as president of CIASA.

Education and Training

Adam updated the board and tabled his report.

There is an officials clinic for Open Water coming up, consisting of three online webinar sessions and one in person session. Details will follow.

There is a need to qualify more officials for pools as well so discussion surrounded liaising with the Technical Committee regarding putting on a clinic for pool officials.

SMS are currently doing sessions during their training times with parents who are new officials or officials who would like more exposure. It was agreed that this was a great initiative and that we could look to doing this at the Camana Bay pool.

There seems to be a need for a Meet Director manual or clinic. Kathy is currently working on this document.

Other clinic and education ideas are:

1. Education on Child and athlete protection
2. Nutrition and Sports Psychology
 - a. Andrea updated the meeting with a meeting and discussion she has had with a nutritionist who is willing to have a talk with athletes and arrange groups of athletes to visit a supermarket to show them what is available and what choices they could make and combinations of snacks, meals and suggestions for athletes and parents.

The Board agreed that this would be a great initiative and would encourage the implementation of the lectures and courses. Sports psychology and mental wellness is another area the Board will look at. Research is currently being carried out for a speaker on mental wellness and sports psychology.

Legal Affairs

There were no updates.

Strategic Plan and Strategy

There were no updates.

Any Other Business

Discussion continued with the nominations and interests for the vacancy in the Director Role.

The nominations and interests were narrowed to two candidates. After discussion, the Board voted unanimously for Jim Fraser to be named as Director and Vice President of the Cayman Islands Aquatics Sports Association.

The Board is looking forward to working with Jim. The Board would also like to invite the other persons who have expressed interest in joining the Board to join sub-committees with a view to a commitment in the near future.

Next Meeting

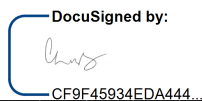
The next meeting will take place on Tuesday 8 March 2022.

Adjournment.

The meeting adjourned at 10.05pm.



Stephen Broadbelt
Chairman of Meeting



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Chilian Wong-Ellison
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Chilian Wong-Ellison
Secretary of Meeting